From: Jim Palenick [jpalenick@dallasnc.net]
Sent: Friday, December 27, 2013 12:02 PM
To: 'Rick Coleman'; 'ronniemorrow@att.net'; 'jcmalker@gmail.com'; 'jjerryc2@att.net'; 'huggybarber@att.net'; 'hoylewithers@yahoo.com'
Cc: 'mstroupe@dallasnc.net'; 'Gary Buckner'; 'Steve Lambert'; 'btrudnak@dallasnc.net'; 'David Kahler'; 'Doug Huffman'; 'amartin@dallasnc.net'; 'J. Thomas Hunn'
Subject: Town Manager's Weekly Report (#58)

Mayor & Board of Aldermen(women):

Please accept the following as the **Town Manager's Report** for the Week-ended Friday, December 27, 2013.

- Representatives of the Sign Connection have indicated that our electronic variable message, reader-board sign has been fully-fabricated in component parts and is ready for installation upon go-ahead from the Town. At this point, our plan is to have the installation take place the week of January 6th following Town tree-crew removal of the large diseased tree that must come down first. Because of the size and location of the tree, it is likely that during removal, one lane of Trade Street will be blocked off from traffic for the better portion of a day. Crews will work to schedule the effort at a time which is least disruptive to traffic given the high volume of vehicles that flow through that block of Downtown.

- Over the weekend, the aging computer network server which serves the Police Department essentially gave out. Our contracted IT professional, Mark Whitten responded quickly and worked to fully switch over all of the Police Department files and data to the server at Town hall until we can replace the server at the Police department. This was not unexpected in that we were anticipating replacing the Police Server this fiscal year, but had imagined doing it in a planned, orderly change-out. Instead, we had to react. In that regard, we have ordered a new Dell server, much like the one at Town Hall, at a price of just over $6,500.00, which upon receipt will be installed back at the Police Department and then those files and operations will be returned to the new dedicated server. In addition, we are also purchasing a more basic server, without an operating system, at a cost just over $1,100.00, which is required to allow our current Logics financial software system to effectively operate – the Logics system requires a somewhat obsolete, 32-bit system to function and this server accommodates that requirement.

- Don't forget that our Strategic Planning Retreat Meeting has been set for Saturday morning, January 11th in the Community Room of the Fire Hall. The plan is to begin at 8:30 a.m. with breakfast and then the Meeting will commence at 9:00 a.m. We then expect to conclude at 12:00 noon. This will be a casual, free-flowing Meeting with no actions scheduled, but instead designed as a Work Session to discuss and better understand a number of bigger-picture, strategic issues facing the Town. An Agenda will be put out approximately a week in advance of the Session. If you have any particular items of concern that you would like to see covered on the Agenda, please let me know.

- Mr. Earl Withers Sr., a life-long community leader, businessman, volunteer and resident passed away on December 23rd at the age of 92. Visitation services will be held at the Community Baptist Church this evening (Friday) from 6:00 to 8:00 p.m.; Funeral services Saturday the 28th at 11:00 a.m. also at Community Baptist, 823 Dallas-Stanley Highway.

- Town Offices will be closed next Wednesday, January 1st in observance of the New year's Holiday.

James M. (Jim) Palenick
Interim Dallas Town Manager
210 N. Holland St.
Dallas, NC 28034

704-922-3176 office
704-214-1031 cell
jpalenick@dallasnc.net