

## MINUTES FOR BOARD OF ALDERMEN MEETING

September 9<sup>th</sup>, 2014

6:00 PM

The following elected officials were present: Mayor Coleman, Alderman Cearley, Alderwoman Duff, Alderman Huggins, Alderwoman Morrow, and Alderman Withers.

The following staff members were present: Jim Palenick, Interim Town Manager; Maria Stroupe, Administrative Services Director; Town Attorney, Tom Hunn; Gary Buckner, Police Chief; Bill Trudnak, Public Works Director; Steve Lambert, Fire Chief; Doug Huffman, Electric Director; and Anne Martin, Recreation Director. Jack Kiser; Development Services Director was absent.

The Mayor Coleman called the meeting to order at 6:00 pm.

Mayor Coleman opened with the Invocation and the Pledge of Allegiance to the Flag.

Mayor Coleman asked if there were any additions or deletions to the agenda. Mayor Coleman stated that Item 10A was to be removed from the agenda and would be discussed at the work session scheduled for September 23<sup>rd</sup>. Alderman Huggins needs to be excused from the meeting at 8:00 pm, if the meeting is still in session. Mr. Huggins made a motion to set the agenda, including the removal of Item 10A, seconded by Mr. Withers, and carried unanimously.

Ms. Duff made a motion to approve the minutes from the August 12, 2014 regular meeting and the August 26, 2014 Special Meeting, seconded by Mr. Cearley, and carried unanimously.

### **Consent Agenda:**

Item 5A was a request to approve uncollectable accounts for September 2014 in the amount of \$9,842.66.

Item 5B was a request to approve the Annual Dallas CROP Walk. Through the cooperative efforts of the Dallas Ministerial Association, the Dallas High Shoals Christian Social Ministry Board, Dallas Area Churches, and the CROP Walk Steering Committee; plans are underway in preparation for the 10<sup>th</sup> Annual CROP Walk which is scheduled to be held October 19, 2014. It is important to note that 25% of the total gifts received through the CROP Walk will go to support the ministry of the Dallas Christian Social Ministry. The remaining 75% goes to address hunger and emergency relief at individual households around the world. Registration will begin at 1:30 pm at the Dennis Franklin Gym. The walk will begin at 2:00 pm at the Gym and continue for approximately 6 miles. The route is 6 miles because that is the distance a person in most underdeveloped countries of the world must walk each day to provide water for their family. The goal is to have 150 to 200 walkers this year. The course will be marked and the Dallas Police and Dallas Rescue Squad will be helping with the main intersections in Town and with making sure that the walkers remain safe. Walkers are to stay on the sidewalk in all areas where a sidewalk is available. The only street closure will be the 200 block of W. Church Street, which runs in front of the Gym.

Mr. Withers made a motion to approve the Consent Agenda, seconded by Ms. Duff, and carried unanimously.

### **Recognition of Citizens:**

Ms. Laura Stroupe, 116 W. Trade St. (Dallas Paint and Glass), spoke in favor of the planned Crosswalks and Electronic Pedestrian Heads. For the safety of the citizens in Dallas, the Town needs ADA-compliant, electronic crosswalks. She sees customers every day in Town trying to cross Trade Street. With the traffic

volume in Town, this is becoming increasingly dangerous. In her opinion, a vote against these crosswalks is a vote against the safety of the citizens of Dallas.

Ms. Charlotte Jenkins, 306 W. Main St. (President of the Dallas Historic Courthouse Foundation), stated that she was disappointed when she heard that the crosswalks, which had been previously approved in the current budget, were being brought back up for possible removal from the budget. She would like to be able to ask who wants to stop this project and do these people know how much has already been done toward the project, as to work and money committed. Removing this project from the budget would be taking a step backwards. The Town has approved a long-range plan, of which this project is a part of. When pieces of a plan begin to be removed from the plan, eventually the plan will fall apart. She would like to see the Item 10C removed from the agenda. For Dallas to move forward and make progress, there must be a big picture and vision for the future. She asked that the crosswalks project not be removed from the budget.

Mr. Alan Cloninger, 509 W. Wilkins St. (Sherriff of Gaston County), spoke in favor of the planned crosswalk project. Public safety will be greatly enhanced from this project. He has observed that every evening there are numerous people walking around the Courtsquare, who would benefit from the more defined crosswalks. He is on the Board of Directors for the Gaston County Museum, who is investigating possible renovations to the Old Jail. This would add to the pedestrian traffic downtown, most importantly the local school children from Carr Elementary School, who even now walk from the school to the museum. Once renovation are complete they will also walk to the courthouse and jail. The crosswalks are needed for their safety, as well as foot traffic in downtown. This project will also beautify the downtown area and complement the changes being made there. The area will be more attractive to businesses and to increased pedestrian traffic. He believes any money spent on the project will be returned to the Town by a least two-fold. He asks that the Board does not remove this project from the budget and stated that he believed the project was a good use of Town dollars.

Mr. John Brooks, 607 W. Trade St. (Brooks Insurance and President of the Dallas Chamber of Commerce), spoke in favor of the crosswalk project. He believes it would be beneficial in connecting downtown businesses, the Courthouse, the Museum, and the Jail. He stated that he understood that the Board had been given information on this project in April, held 2 budget work sessions in May for discussion of the proposed budget and its contents, and that the budget was unanimously approved by the whole Board in June. He believes the project should continue for the betterment of Dallas.

Mr. James Hovis, 303 W. Trade St. (Hovis CPA), agrees with all that has been said so far in support of the crosswalk project. There is a real need to diversify the businesses downtown, particularly with restaurants. He believes new businesses will not come to Town unless the downtown area is made more pedestrian friendly (walkable).

Ms. June Jones, 207 Forest Hills Lane, Gastonia, spoke on behalf of the Gaston Arts Council. She wanted to bring information to the Board as to the resources available through the Council. They are willing to help with any arts events in the community. She distributed an information handout to the Board members.

Ms. Anna Pasour, 508 McSwain Dr. (Board Member of the Dallas Historic Courthouse Foundation), spoke in favor of the crosswalk project. In order to improve the downtown area, there must be a vision to make Dallas grow and prosper. She stated that when elected, the Board of Aldermen took on the role of visionary for Dallas. Money has been budgeted for this project and it would be taking a step backwards to now remove the project from the approved budget. She encouraged the Board members to be the leaders they were elected to be and to stick with the plan that they had previously approved.

Mr. Steve Ratchford, 138 N. Gaston St. (Ratchford Tire and Auto), agreed with all of the support for the crosswalk project. He believes it will add to the community, specifically in the areas of safety and appearance.

Mr. Robert Kendrick, 408 S. Groves St., stated that he comes to 99% of the meetings. Many of the people in attendance only seem to come when something interests them. He believes if the community wants the Board to work for them, then there should be better attendance at the meetings.

Ms. Charlotte Jenkins, 306 W. Main St., stated that she does attend numerous meetings, as well as puts time into the betterment of the Town. There are others also that have attended several meetings and work on behalf of the Town. There is more participation than indicated.

**Recognition of Employees:**

None

**Special Events & Requests for In-Kind Services:**

Item 8A was a request to adopt a Special Events Policy and Application Form. At the August 26<sup>th</sup> Board Work Session, the idea was introduced and discussed to institute a clear policy, along with a consistent application and review process, for approving Special Events that seek the use of public areas or facilities in the Town. It was concluded that the requesting entity (which shall include the Town of Dallas itself when Town-sponsored and/or conducted events are planned) should complete the application no later than 5:00 pm on the first Tuesday of any month that such request will be considered for approval at the Board Meeting the following week. Further, the event must occur no sooner than 14 days following its approval to allow for proper planning and preparation. The updated policy and application now clearly indicate these deadlines and timing requirements. (Exhibit A) The application has been further refined to indicate if security/police, porta-jons, and/or trash pick-up is being requested and to what degree; or if the requesting entity will be providing; or, if any or all are unnecessary. Also, if electric hookup is required, there is a requirement to indicate where and in what capacity. The application will be available at Town Hall or online on the Town's website. No specific fees are being requested to be imposed at this time. Future agendas will include the heading "Special Events Requests" to address any requests being presented. Ms. Duff made a motion to approve the presented policy and application, seconded by Mr. Huggins. Mr. Withers asked what the procedure would be in the event of an emergency that may result in a special event on short notice (a national or local tragedy that would prompt a gathering, such as 9/11). Mr. Palenick stated that those would be handled as they may arise and special consideration would be given to make sure that such events were facilitated as necessary, without the usual time notification requirements. The motion was approved unanimously.

**Public Hearing:**

None

**Old Business:**

Item 10A was removed to be considered at the Board Work Session scheduled for Tuesday, September 23<sup>rd</sup>.

Item 10B was a budget amendment to properly account for PARTF Grant Funding and a change-order to the Jagers Park Improvement Project. (Exhibit B) Recently there was a change-order for the Tarpon Construction contract for the Jagers Park Improvement Project due to encountering unknown and unexpected concrete and building foundations, along with the need to make grade changes; add greater quantities of hauling and disposal, and perform driveway relocation work to accommodate a neighboring resident. The change-order will add approximately \$21,800 to the original Tarpon contract of \$105,163. While the program budget for this project was approved at the August Board Meeting, there was not approval for the actual budget amendment which would show the PARTF Grant Funds as revenues, nor the project-specific expenditures in their proper Fund (14). Originally, for the budget, there was a lump-sum expenditure of \$101,400 in the Recreation Department

of the General Fund. To cover the cost of the change-order, it is proposed to have a contribution of \$21,800 from the Electric Fund in light of the recent receipt of over \$340,000 in True-Up revenues from the Duke Energy Wholesale Power Purchase Contract which was unbudgeted and essentially a windfall. Also, there are electric improvements included in the overall Jagers Park upgrades. The new contract with Tarpon Construction will now be \$134,700, including the change-order and driveway relocation. Mr. Withers made a motion to approve the Budget Amendment and Revised Project Budget as presented, seconded by Ms. Morrow, and carried unanimously.

Item 10C was a submitted request by Alderwoman Morrow to reconsider the FY2014-2015 budget approval of \$360,000 for signalization and safety improvements to two Trade Street intersections. Since Ms. Morrow voted in the affirmative on the budget, she has the right to now seek reconsideration. It must be considered that the Town has met with NCDOT to work jointly on these improvements and engaged the assistance of both Representative Hastings and Senator Harrington in moving the effort forward. Also, the Town has entered into a contract for design engineering totaling \$63,900, which is well underway. If the contract were to be cancelled, the Town would be obligated to pay for all work completed to date, plus 15% of the contract total. These projects are important components of the approved Town Center Plan, to which all other downtown improvements projects and programs interrelate and are dependent upon. The crosswalk and mast-arm signalization improvements are critical to improved pedestrian safety and connectivity to the planned new parking and to the Courthouse and Museum. Ms. Morrow did not have any further comments. Mr. Cearley stated he was originally against this project, and feels that the Town should concentrate on purchasing the property behind Town Hall for parking. He is not against the project forever, just for now, and believes the Town should complete the waterline project and concentrate on repaving streets affected by the project. Mr. Coleman stated that paving the affected streets is included in the budget already for when the waterline project is completed. Ms. Duff relayed to the assembly that she was originally against this project, as she felt that the Town was taking on too many projects at one time. She has researched the project thoroughly on her own and has come to feel that this is a valid project. Based on her research alone, she has determined that this is a valid project and is in support of the project. Mr. Cearley made a motion to reconsider funding for the signalization and safety improvements originally included in the FY2014-2015 Budget, seconded by Ms. Morrow. The vote failed by the following vote: Yays – Mr. Cearley and Ms. Morrow. Nays – Ms. Duff, Mr. Huggins, and Mr. Withers. The project remains in the budget.

### **New Business:**

Item 11A was a request to declare as surplus and offer for public sale on GovDeals a 1995 Chevrolet 1500 truck assigned to the Water/Sewer Fund. The Town recently took delivery of a used 2008 Ford F150 truck for use by and assigned to the Water/Sewer Division of Public Utilities. As a result, the 1995 Chevrolet 1500 4x4 truck (Unit #455 with 158,138 miles) is now surplus and can be disposed of by sale at auction to the highest bidder on the online government auction site “GovDeals”. The unit is no longer reliable enough to serve the Town’s needs, but can be of continuing use to another purpose. Proceeds from the sale will be returned to the Water/Sewer Fund. A “minimum reserve” will be placed on the unit to avoid any potential sale that would not deliver appropriate value back to the Town. Ms. Duff made a motion to declare as surplus and offer for public sale on GovDeals the 1995 Chevrolet 1500 truck as presented, seconded by Mr. Withers, and carried unanimously.

Item 11B was a request to declare as surplus and offer for public sale on GovDeals a 1992 Case Tractor assigned to the Street Department. The Town recently took delivery of a new 2013 New Holland Compact Trackload/Brush Cutter/Planer for use by and assigned to the Street Department. As a result, the 1992 Case Tractor (Unit #444 with 1678 hours) is now surplus and can be disposed of by sale at auction to the highest bidder on the online government auction site “GovDeals”. The unit is no longer reliable enough or of adequate capacity and function to serve the Town’s needs, but can be of continuing use to other purposes. A “minimum reserve” will be placed on the unit to avoid any potential sale that would not deliver appropriate value back to

the Town. Mr. Withers made a motion to declare as surplus and offer for public sale on GovDeals the 1992 Case Tractor as presented, seconded by Ms. Duff, and carried unanimously.

Item 11C was a request from Alderwoman Duff to approve a Town Beautification Committee. Ms. Duff would like to see the residents in Town taking pride in their properties, particularly in light of all of the improvement projects being funded in Town that will improve the appearance and functionality of our town. The program would be similar to the “Yard of the Month” program in other municipalities and would be call “Taking Pride in Dallas”. Well-maintained and attractive yards would be identified and recognized. An appointed committee would be responsible to review, identify, and designate those yards determined to be worthy of recognition, as well as the manner and frequency of recognition. The Town may be asked to provide some seed-funding once the committee develops its program, particularly for yard signs and advertisement. At this point, Ms. Duff has spoken with four potential committee members; Carolyn Patton, Davia Hall, Pennie Nester, and Coleman Montgomery; but does not have confirmation that this will be the structure of the committee yet. Ms. Duff made a motion to approve the development of the “Taking Pride in Dallas” Committee, seconded by Mr. Cearley, and carried unanimously.

Item 11D was a request to create a sanctioned Dallas Girls Youth Volleyball program and corresponding fee schedule. Heather Pasour as approached the Town about starting a girls youth (ages 9-11) volleyball league, beginning with two teams, for the Spring League with Cramerton ad Belmont. (Exhibit C) Practices and games would be held at W.C. Friday Middle School. Under a reciprocal agreement with the Town of Dallas’s Recreation Department would only handle the administration of the program, much like the soccer program which Dallas sponsors and which is held at Martha Rivers Park in Gastonia. A new fee structure would need to be established to cover the basic costs of participation as well as the sponsorship total. Sponsorships would be \$350.00 per team, which represents the League fee to participate. Individual participation fees would be \$65.00 per participant (if the team has a paid sponsorship) or \$100.00 per participant (if the team does not have a paid sponsorship). These fees would cover the cost of providing uniforms, trophies, balls, and league officials. For two teams consisting of 10 girls each, the anticipated costs are \$600 for uniforms, \$200 for trophies, \$450 for balls, and \$350 per team league fees for costs of officials. (Exhibit D) Mr. Huggins made a motion to approve the creation of a Dallas Girls Youth Volleyball program and corresponding fee schedule as presented, seconded by Ms. Morrow, and carried unanimously.

Mr. Palenick gave a Manager’s Report, noting current projects.

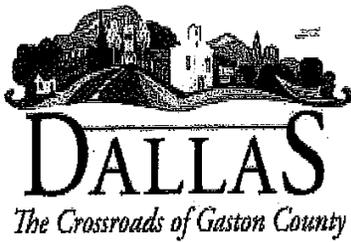
Mr. Cearley made a motion to adjourn, seconded by Ms. Duff, and carried unanimously. (7:02)

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Rick Coleman, Mayor

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Maria Stroupe, Town Clerk



## Guidelines for Special Events

Town of Dallas  
210 North Holland Street  
Dallas, NC 28034-1625  
(704) 922-3176  
Fax: (704) 922-4701

This information has been prepared to assist you while planning, to ensure a safe and enjoyable special event. If you have questions that are not answered on this page, please contact the Town of Dallas at (704) 922-3176.

### Typical events are defined below:

**Parade:** A march or procession which interferes with pedestrian and/or vehicular traffic.

**Athletic Events:** An occasion when a group of participants collectively engage in sport or other form of physical exercise, including an organized Walk or Race. This may interfere with vehicular and/or pedestrian traffic.

**Special Events:** Include street fairs, arts and crafts shows, carnivals, rally, etc. Special events often interfere with pedestrian and/or vehicular traffic.

**Block Party:** A gathering which requires closure of a street.

Special event permit applications must be submitted to the Town of Dallas by no later than 5:00 p.m. on the Tuesday preceding the date of the Board Meeting at which the event is to be approved, for an event which is to occur no sooner than 14 days following its date of approval.

### Important Info:

- All Special Events must comply with all Town ordinance requirements, Gaston County Health Department regulations, policies, procedures, rules, and regulations pertaining to use of parks.
- Unless the request specifically seeks and receives approval for any or all of the following services or requirements to be waived as unnecessary, or provided by the Town of Dallas; it shall remain the responsibility of the applicant.
  - 1 The applicant must provide sufficient portable toilets for the expected number of participants at the event.
  - 2 The applicant must provide proof of insurance acceptable to the Town of Dallas, for any event.
  - 3 The applicant shall be responsible for the security or protection of any items, merchandise, booths, or other property owned by the applicant or others participating in the Special Event.
  - 4 The applicant shall provide authorized law enforcement personnel for each special event, as determined by the Town of Dallas.



## Special Events/ Activities Application

Town of Dallas  
 210 North Holland Street  
 Dallas, NC 28034-1625  
 (704) 922-3176  
 Fax: (704) 922-4701

The purpose of this application is to provide information about your event or activity in order for the Town of Dallas to best assist you. Depending on the specific event, a permit application and/or fee(s) from other departments may be required. The applicant is responsible for providing complete and accurate information on the application. The applicant is responsible for notifying the Town of Dallas of any changes. A complete application must be submitted by no later than 5:00 p.m. on the Tuesday preceding the date of the Board meeting at which the event is to be approved, for an event which is to occur no sooner than 14 days following its date of approval.



<b>Name of Event:</b>	<input style="width: 98%;" type="text"/>		
<b>Facility Requested:</b>	<input style="width: 98%;" type="text"/>		
<b>Applicant Name:</b>	<input style="width: 98%;" type="text"/>		
<b>Organization:</b>	<input style="width: 98%;" type="text"/>		
<b>Mailing Address:</b>	<input style="width: 98%;" type="text"/>		
<b>City / State / Zip:</b>	<input style="width: 98%;" type="text"/>		
<b>Daytime Phone:</b>	<input style="width: 150px;" type="text"/>	<b>Cell:</b> <input style="width: 150px;" type="text"/>	<b>E-Mail:</b> <input style="width: 150px;" type="text"/>
<b>Description of the Event:</b>	<input style="width: 98%;" type="text"/>		
<input style="width: 98%;" type="text"/>			
<input style="width: 98%;" type="text"/>			
<b>Does the event have a Facebook, Twitter, or other social networking page:</b>			<input style="width: 200px;" type="text"/>
<b>If yes, please list URL(s):</b>			<input style="width: 480px;" type="text"/>
<b>Date (s) Requested for Event:</b>			<input style="width: 480px;" type="text"/>
<b>Event Start Time:</b>	<input style="width: 200px;" type="text"/>	<b>Event End Time:</b>	<input style="width: 200px;" type="text"/>
<b>Road Closure Time Begins (if applicable):</b>	<input style="width: 70px;" type="text"/>	<b>Road Closure Time Ends:</b>	<input style="width: 70px;" type="text"/>
<b>Set Up Begins:</b>	<input style="width: 200px;" type="text"/>	<b>Set Up Ends:</b>	<input style="width: 200px;" type="text"/>
<b>Preferred Date &amp; Time of Inspection (if required):</b>			<input style="width: 350px;" type="text"/>
<b>Estimated Attendance:</b>			<input style="width: 480px;" type="text"/>
<b>The Event is:</b>			<input style="width: 70px;" type="text"/> <b>Private (by invitation only)</b> or <input style="width: 70px;" type="text"/> <b>Open to General Public</b>
<b>Describe the procedures to be used for selecting vendors and exhibitors for this event:</b>			<input style="width: 60px;" type="text"/>
<input style="width: 98%;" type="text"/>			
<input style="width: 98%;" type="text"/>			

**Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

A pre-event meeting may be required and will be scheduled to include appropriate staff. The event applicant must attend the meeting.

Will tents/canopies/membrane structures be used for events? proceed to next section.)		<input type="checkbox"/> Yes	<input type="checkbox"/> No (if no)
# of Canopies	<input type="checkbox"/>	(fabric structure that is open without sidewalls on 75% or more of perimeter)	
# of Tents	<input type="checkbox"/>	(fabric structure that is enclosed with sidewalls on more than 25% of perimeter)	
# of Membrane structures	<input type="checkbox"/>	(air supported or air inflated structure)	
Other type of structure (provide description)			

\*Notes\*



Are there any musical entertainment features related to your event? proceed to next section.)		<input type="checkbox"/> Yes	<input type="checkbox"/> No (if no)
If yes, state the number of stages, number of bands and type of music:			
Number of stages:	<input type="checkbox"/>	Number of Bands:	<input type="checkbox"/>
Type(s) of music:	<input type="text"/>		
Will your event use amplified sound:		<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please indicate times:		Start Time: <input type="checkbox"/>	Finish Time: <input type="checkbox"/>
Will sound checks be conducted prior to the event?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please indicate times:		Start Time: <input type="checkbox"/>	Finish Time: <input type="checkbox"/>

\* Must comply with Town of Dallas general entertainment ordinance.



Will the event have any hazardous materials such as propane, butane, gasoline, diesel tanks, helium cylinders or other upright tanks?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, all tanks must be secured in a manner to prevent accidentally being knocked over. All helium tanks not being used shall have their caps in place.			
Will there be any portable heaters?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Will there be any deep fat fryers?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Will there be any fireworks, lasers, torches, candles or pyrotechnics?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Will generators or electrical power be used?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, provide electrical load data and location of connection. In the case of extraordinary use or hookups, fees may apply.			



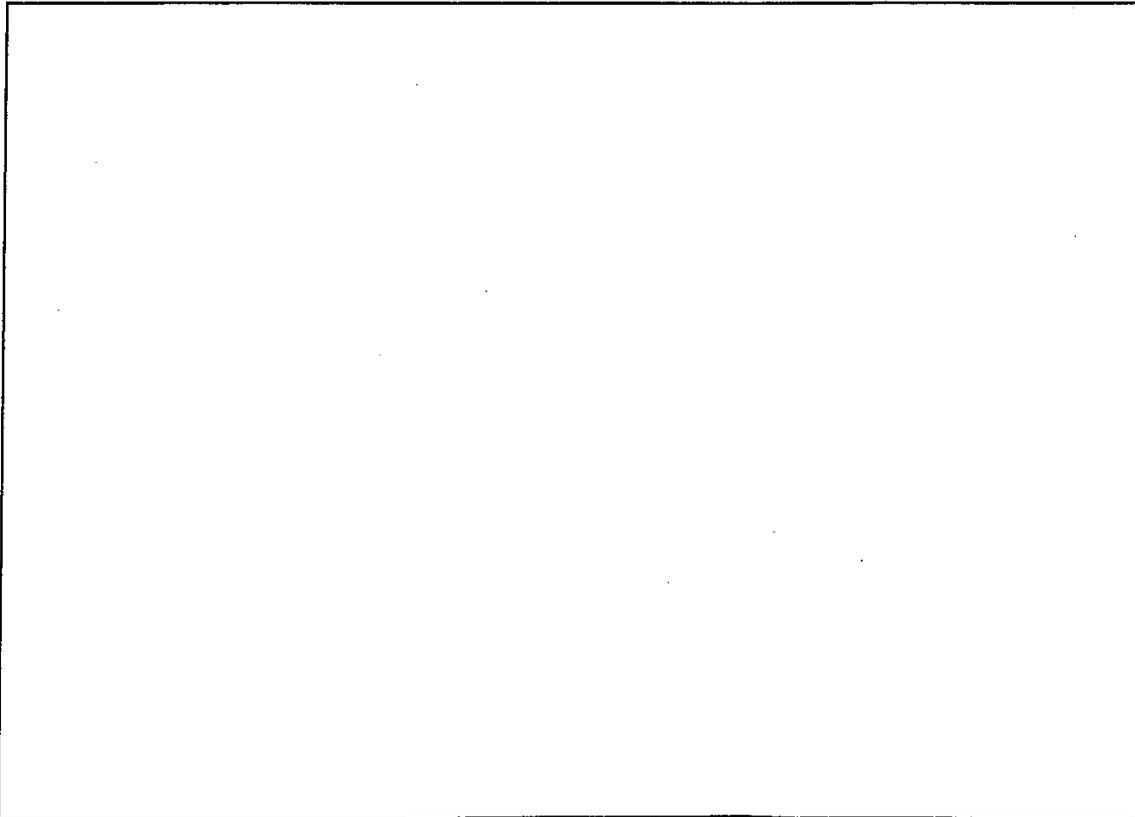


The Town of Dallas does not provide amenities such as portable washrooms/toilets, sound systems, tables, chairs, tents, canopies or other equipment. The applicant is responsible for arranging and providing services such as event clean up, traffic control, etc.

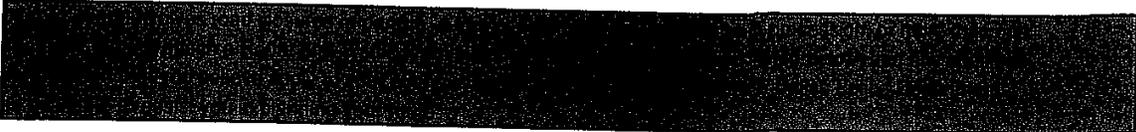
<b>TRASH CONTAINERS</b>	
In order to determine what types of containers best suit the needs of the event, please answer the following questions:	
Will the event be serving/selling/distributing beverages?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, in what containers will they come packaged in?	
<input type="checkbox"/> aluminum cans	<input type="checkbox"/> glass bottles/jars
<input type="checkbox"/> plastic bottles/jugs/jars	
How many trash cans are you requesting for trash?	<input type="text"/>
How many recycle carts are you requesting?	<input type="text"/>
Delivery Location?	<input type="text"/>
Date and Time for rollout carts to be emptied?	<input type="text"/>
Date and Time for rollout carts to be picked up?	<input type="text"/>
Applicants are responsible for cleaning and restoring the site after the event. Please pick up all trash including paper, plastic, bottles, cans and event marketing signs. Clean-up fees may be incurred because of an applicant's failure to clean and/or restore the site following the event. If you reasonably believe that no litter will be generated during your event, please state this in your plan.	
<b>PUBLIC PROPERTY CLEAN-UP</b>	
Contracted personnel or volunteers may be used if indicated below. What is the clean-up plan for the event?	
<b>SAFETY AND SECURITY (CHECK TYPES OF SECURITY USED)</b>	
<input type="checkbox"/> Stage Security	<input type="checkbox"/> Event Area Security
<input type="checkbox"/> Road Closure Security	
<input type="checkbox"/> Other	<input type="text"/>
<input type="checkbox"/> Overnight Security	From <input type="text"/> : <input type="text"/> To <input type="text"/> : <input type="text"/>
Dates & Times security will be on site:	<input type="text"/>
Security provided by:	<input type="text"/>
Number of Security Personnel:	<input type="text"/>
Applicant may be required to hire sworn off-duty Town of Dallas police officers or Sheriff's Department personnel to provide security to insure public safety. The Town of Dallas will determine the number of security personnel required on site.	

Provide a detailed Site-Plan sketch of the event. Include maps, outline or diagram of the entire event venue including the names of all streets or areas that are part of the venue and the surrounding area. The plan should include the following information (if applicable):

- Location of the event/activity on the property with approximate distances from roads, fire hydrants, existing buildings, etc.
- Location of temporary structures that will be used during the event. Must indicate size of temporary structures, distances between temporary structures and existing buildings.
- Identify how each temporary structure will be used. Example: type of vendor, food preparation, etc.
- Identify location of all cooking devices and open flames.
- Location of all fencing, barricades, or other restrictions that will impair access to and from the event or property.
- Identify all designated parking areas.
- Identify location of any generators and fuel storage.







- NC and US roadways will also require approval from the NCDOT.
- The proposed route to be traveled including the requested starting and termination point. Please also clarify the directions of movement of your event.
- Routing plans for traffic. Illustrate a plan to include roads that you are requesting to be closed to vehicular or other traffic for your event. Include planned arrangements to resolve conflicts with people trying to reach businesses, their own residences, places of worship and public facilities including public transportation.
- Whether the event will occupy all or a portion of the street(s) requested for use.
- Proposed locations for barricades, signs and police/volunteers.
- The provision of twenty foot (20') minimum emergency access lanes throughout the event site.
- White temporary water base paint can be used to mark the route on the street pavement (May be purchased at common hardware stores such as Lowes Home, Home Depot, etc.).

**Please Note:** All road closure requests will be strictly reviewed by the Town of Dallas. Approval, denial, or modification of all road closure requests lies in the sole discretion of the Town of Dallas. The Town of Dallas has final discretion over your Route and Traffic Plan including, but not limited to the route, placement and number of all barricades, signs and police/volunteer locations.

**DO NOT ASSUME, ADVERTISE, OR PROMOTE YOUR EVENT UNTIL YOU HAVE A SIGNED PERMIT FROM THE TOWN OF DALLAS. CONFLICTS DO ARISE AND CHANGES TO THE REQUEST MAY BE NECESSARY.**

I have selected preapproved route  OR sketch below or attach a detailed map routing your proposed procession.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Town of Dallas  
Budget Amendment

Date: September 9, 2014

Action: Jaggers Park Project Amendment

Purpose: Set Up Jaggers Park Project Budget

Number: JP-001

Fund	Dept	Line Item	Item Description	Original Amount	Amended Amount	Difference
10	5700	7100	Capital Outlay: Parks & Courts	\$101,400	\$0	(\$101,400)
10	5700	9314	Contr. To Jaggers Park Project	\$0	\$101,400	\$101,400
14	3900	0000	Contr. From Electric Fund	\$0	\$21,800	\$21,800
14	3920	0000	Contr. From General Fund	\$0	\$101,400	\$101,400
14	3464	0000	NC State PARTF Grant	\$0	\$63,858	\$63,858
14	5700	0400	Professional Service	\$0	\$1,800	\$1,800
14	5700	0410	Engineering	\$0	\$8,000	\$8,000
14	5700	2600	Advertising	\$0	\$600	\$600
14	5700	3300	Supplies & Materials	\$0	\$800	\$800
14	5700	3400	Equipment	\$0	\$3,200	\$3,200
14	5700	5700	Miscellaneous	\$0	\$1,283	\$1,283
14	5700	7402	Capital Outlay: Equipment	\$0	\$36,675	\$36,675
14	5700	7500	Capital Outlay: Construction	\$0	\$134,700	\$134,700
30	8500	9314	Contr. To Jaggers Park Project	\$0	\$21,800	\$21,800
30	3999	0000	Fund Balance Appropriated	\$1,192,017	\$1,213,817	\$21,800
<b>Totals</b>				<b>\$1,293,417</b>	<b>\$1,711,133</b>	<b>\$417,716</b>

\_\_\_\_\_  
Approval Signature  
(Town Manager or Administrative Services Director)

## PROJECT BUDGET

For:

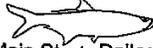
Jaggers Park (PARTF Grant) Improvement ProjectRevenues:

14-3900.0000	Contribution From Electric Fund	\$ 21,800.00
14-3920.0000	Contribution From General Fund	101,400.00
14-3464.0000	NC State PARTF Grant Proceeds	<u>63,858.00</u>
		\$187,058.00

Expenditures:

14-5700.0400	Professional Services	\$ 1,800.00
14-5700.0410	Engineering	8,000.00
14-5700.2600	Advertising	600.00
14-5700.3300	Supplies & Materials	800.00
14-5700.3400	Equipment	3,200.00
14-5700.5700	Miscellaneous	1,283.00
14-5700.7402	Capital Outlay – Equipment	36,675.00
14-5700.7500	Capital Outlay – Construction	<u>134,700.00</u>
		\$187,058.00

**Tarpon Construction, Inc**



521 E. Main St. ♦ Dallas, NC 28034  
 Phone (704) 923-8215 ♦ Fax (704) 922-6138

**REQUEST FOR CHANGE ORDER**

To: Town of Dallas  
 210 N. Holland St.  
 Dallas, NC 28034  
 Email: jpalenick@dallasnc.net  
 Project: Jagers Park Improvements  
 South Spargo St.  
 Dallas, NC 28034

Attn: Jim Palenick  
 Phone: 704.922.3176  
 704.214.1031  
 Fax: 704.922.4701  
 Architects Project Number: 3495  
 Tarpon Ref Number: 10530614  
 Date: 09/02/14

ITEM	DESCRIPTION	QUANT.	UNIT	UNIT PRICE	AMOUNT
	<b>Jagers Park Improvements</b>				
	Change Order #1				
1A	Clearing - Knoll - Fell trees in area to be graded per bulletin drawing CBD-1 dated 08.14.14 as designed by Site Solutions - Town of Dallas to remove trees and brush from project area before grading operations commence	4.0	EA	\$ 100.00	\$ 400.00
1B	Grading - Knoll - On Site excavation, transport, placement and compaction per bulletin drawing CBD-1 dated 08.14.14 as designed by Site Solutions	172.0	CY	\$ 12.00	\$ 2,064.00
1C	Landscaping - Knoll - Provide and install landscape plantings per bulletin drawing CBD-2 dated 08.14.14 as designed by Site Solutions	3.0	EA	\$ 335.00	\$ 1,005.00
2A	Grading - Ross Driveway - On Site excavation, transport, placement and compaction per attached drawing	241.0	SY	\$ 4.00	\$ 964.00
2B	4" Stone - Ross Driveway - Place and compact 4" stone base per attached drawing	51.0	TN	\$ 46.00	\$ 2,346.00
2C	6" Concrete Apron - Ross Driveway - Pour and broom finish per NCDOT specs per attached drawing	83.0	SF	\$ 13.00	\$ 1,079.00
3	Demo Concrete Slab - Lower Level - Excavate and remove from site per meeting with Ben Simpson of Site Solutions on 08/25/2014	158.0	CY	\$ 45.00	\$ 7,110.00
4	Demo Perimeter Brick Wall - Upper Level - Excavate and remove from site per meeting with Ben Simpson of Site Solutions on 08/25/2014	150.0	CY	\$ 45.00	\$ 6,750.00
<b>Complete Change Order Total:</b>					<b>\$ 21,718.00</b>

**NOTES:**

- \* An additional **7 (seven)** contract days are requested to complete the above change order.
- \* Tarpon Construction is a licensed and insured contractor in the State of North Carolina - NC License # 54813.
- \* Tarpon Construction is a certified Small Business Enterprise with the City of Charlotte - COC SBE Vendor # 8323.

Submitted By:  
 Tarpon Construction, Inc.  
 Bil A. Jones - Project Manager

**Dallas Volleyball League Request:**

**Why I want to start a volleyball league for 9-11 year old's in Dallas?** As you know, volleyball has come a long way in the past 10 years. Ten years ago, Gaston County did not have middle school volleyball and was behind the surrounding counties who had active middle school programs. At North Gaston 5 years ago, we had our first conference title beating out Kings Mountain and Crest. This was a first for our county. The "mountain" schools were always known for having huge volleyball girls that dominated. As we now know, it wasn't that they were big it was that they started at a younger age than us (they had at least two years more experience than our girls). Adding a middle school program has really advanced our high school programs. The problem now is that the "mountain" schools advanced also during this time we were trying to catch up. They have club and rec volleyball programs starting as early as 7 years old. High school programs in Gaston County are still having a hard time competing outside our county and conference.

My goal is to get youth volleyball started in Dallas. I believe this will advance the quality of volleyball being played in the Dallas area. Why should our kids not have the same opportunities that other cities and counties have? By adding youth volleyball in Dallas, we will help our kids reach their full potential for the middle school, high school and college programs. If adding a middle school program can make a difference of winning the conference, imagine what giving players the ability to start at 9 instead of 12 will do. My goal is to start out with 9 to 11 year olds and possibly add a 12-15 league. Cramerton and Belmont recreation departments have had youth volleyball programs for several years. Dallas children have had to travel to Belmont, Cramerton, or even Charlotte to participate in volleyball. I spoke with the director of the Cramerton volleyball program and she said that she could add Dallas in! By doing this, children will be able to stay in their own community and play.

**Details:****Location of Practices/Games:**

I recently found out that W. C. Friday and the Town of Dallas has a reciprocal agreement. Meaning that the Town of Dallas can use W. C. Friday's gym for volleyball games/practices free of cost. I contacted Dennis Noble, the Gaston County Athletic Director, and he verified this information. We will no longer have any issues with opening and closing the gym in Dallas, because we can use W. C. Friday's gym instead. I already have access to open and close W. C. Friday. I would be at the practices and games to open and close the gym. The only reason anyone from the Town of Dallas would need to come would be to see how things are going.

**Cost:****Spring League costs:**

1. \$350 -league fee to Cramerton and Belmont. We could get donors to offset the fees. The \$350 does include all expenses to play in the league, including paying the refs. We would need at least 2 teams and fill the teams by draft in order to be a participant of the league. I am confident that we will have enough interest to have at least 2 teams.

2. **Uniform:** I received a quote for socks, jersey and shorts for \$40 plus tax, and another quote for jerseys only for \$25 plus tax. The jersey only option, however, would require the players to purchase socks and shorts on their own.

**Fall Skill Development costs:** \$0- We want to provide this free of charge in order to build up the program and get players ready for the spring league.

**Time of Year:**

1. **Spring League-** Targeting March 16th through late May. Registration: February 1-March 1 spring league.
2. **Fall Skill Development:** July 7th-Oct 17th
3. **Practice/Games for spring league:** First practice will begin March 16th. We will have two practices a week until games begin. Once games start we will no longer have scheduled practices. We are thinking practices will be either Monday/Wednesday or Tuesday/Thursday (whichever is available to us through W. C. Friday. We will practice from 6:00-8:00 pm. Teams will be divided up at the first practice. Games will start as early as 6pm and will normally be held on Tuesdays and Thursdays. We will practice until the week of April 7th and then games will begin. Games will be finished by the end of May. We have two options for games. We can either do all games at Cramerton and Belmont or offer to host games as well. I am sure Cramerton/Belmont would be fine either way. I am not sure if this will lesson the fee to enter the league or not. The \$350 is for us to have all of our games at Belmont and Cramerton.
4. **Practices for Fall Skill Development:** We will have 2 practices a week from July 7th-Oct 17th. These practices will consist of coaches preparing players with the needed skills to get ready for the spring league.

**AGE Requirements:** Players cannot turn 12 before league start date and must be 9 by September 1 of the current year.

**Coaching and management:** I already have the coaching ready to start. I have 3 coaches, not including me. I would like to work with the coaches to insure that they are preparing players with the same skills. I will be at the practices and games, but not as a head coach. However, if needed I would be available to coach. I believe that eventually the volleyball league in Dallas will grow so that we can have a league independent of Belmont and Cramerton. Volleyball in Dallas is booming and young girls are proud to play. All coaches and myself are volunteers and will receive no pay. All have experience coaching young athletes.

**Community Interest:**

Just recently I started practicing with interested 9-11 year old's at the Bradley Center. We work on basic volleyball skills. I have about 9-12 kids come regularly. This is just by advertising on Facebook during summer. I know the interest is out there. I could easily get information out to kids during the school year. The kids coming to practices are interested in eventually playing games and coming back to their community. I would like to continue having open practices with players interested and getting a league started in the spring.

Submitted by: Heather Pasour

**SCHEDULE B  
TOWN OF DALLAS  
RECREATION FEES**

**Seasonal Team Sponsorships:**

- |                      |          |
|----------------------|----------|
| • Soccer:            | \$275.00 |
| • Basketball:        | \$125.00 |
| • Baseball/Softball: | \$225.00 |
| • Volleyball:        | \$350.00 |

**Individual Participant Fees:**

	<u>In-Town:</u>	<u>Non-Resident:</u>
• Soccer:	\$45.00	\$45.00
• Basketball:	\$35.00	\$50.00
• Cheerleading:	\$35.00	\$50.00
• Cheerleading incl. Uniform:	\$125.00	\$140.00
• Baseball/Softball:	\$55.00	\$65.00
• Volleyball (unsponsored):	\$100.00	\$100.00
• Volleyball (with sponsorship):	\$65.00	\$65.00

Effective: September 10, 2014

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