

**TOWN OF DALLAS
MINUTES FOR BOARD OF ALDERMEN MEETING
JANUARY 08, 2018
6:00 PM**

The following elected officials were present: Mayor Coleman, Alderwoman Thomas, Alderman Huggins, Alderman Withers, Alderman Cearley, and Alderwoman Morrow.

The following staff members were present: Maria Stroupe, Town Manager; Da'Sha Leach, Town Clerk; Tom Hunn, Town Attorney; Allen Scott, Police Chief; Steven Aloisa, Recreation Director; Doug Huffman, Electric Director; Tiffany Faro, Development Services Director; Bill Trudnak, Public Works Director; Steve Lambert, Fire Chief and Jonathan Newton, Finance Director.

Mayor Coleman called the meeting to order at 6:00 pm. He opened with the Invocation and the Pledge of Allegiance to the Flag followed.

Mayor Coleman read the meeting rules and then asked the Board if there were any additions or deletions to the agenda. Alderman Withers made a motion to approve, seconded by Alderwoman Morrow, and carried unanimously.

Alderwoman Thomas made a motion to approve the minutes from December 11th Regular Meeting with correction on page three (page four in agenda packet), seconded by Alderman Cearley, and carried unanimously.

Consent Agenda:

Resolution for Proclamation of Black History Month. (Exhibit A)

Alderman Withers made a motion to approve, seconded by Alderwoman Morrow, and carried unanimously.

Recognition of Citizens:

Mr. Doug Arthurs, 420 E. Long Ave. Attorney for Jim and John Bailey stated that they would like to make a presentation regarding bringing a restaurant into Dallas. He stated that they have intention of spending a million dollars on the property to be used for a restaurant on the lower level and office space on the top level. He stated that they would be interested in any grant monies available.

Mr. Curtis Wilson, 438 S. Gaston St., He prayed over the town, service personnel, and leadership.

Special Events & Requests for In-Kind Services: None

Public Hearings: None

Old Business:

Item 9A was a discussion of Elected Official Portraits. Alderwoman Thomas stated that professional portraits of the elected officials should be taken and displayed downstairs in the Courthouse, so that those using the Courthouse will be able to see the Dallas Elected Officials. This item was tabled at the December 11th, 2017 Regular Board Session. Alderwoman Thomas made a motion to table this item until February, seconded by Alderman Cearley, and carried unanimously.

New Business:

Item 10A was a presentation of the audit by Lowdermilk, Church & Co., L.L.P. The auditor Ms. Carol Avery went over all the financial highlights of the fiscal year 2016-17 from the audit report. Each Board member was given a copy of the report. Ms. Avery answered questions from the board members regarding the audit, the changes, and feedback on how the Town compared to the industry standards. (Exhibit B) Alderman Withers made a motion to approve the audit as presented, seconded by Alderwoman Morrow, and carried unanimously.

Item 10B was a discussion for the Mayor Pro-Tem appointment. The Mayor Pro-Tem's primary function is to act in the place of the Mayor, whenever the Mayor is otherwise unavailable. Alderwoman Morrow made a motion to nominate Alderman Cearley as Mayor Pro-Tem, seconded by Alderman Huggins, and carried unanimously.

Manager's Report:

- Chief Steve Lambert - Awarded 2017 Fire Chief of the Year by the Western North Carolina Association.
- Mast Arm Update - Concrete is still curing and the support wires will come down soon.
- Hickory Ethics Class - Reminder for Board Members attending class in Hickory on Thursday, January 11th for the Ethics training.
- 4th Session for Chapel Hill Training for Town Manager - Will be out of the office.
- Martin Luther King Jr. Holiday - Town Offices will be closed in observance to the holiday.

Department Updates, and General Information:

There will be a breakfast at 9 am in observance of Martin Luther King Jr. Holiday at a private event held at the Dallas Courthouse by Alderwoman Thomas with Senator Joel Ford as the guest speaker. Attendees will pay as they enter except Dallas Board members per Ms. Thomas. She will give half the proceeds to the rescue squad.

Alderwoman Morrow made a motion to go into a closed session pursuant to G.S. §143-318.11 (4) to discuss matters relating to the location of expansion of industries or other businesses in an area served by this public body and pursuant to G.S. § 143-318.11 (3) to consult with attorneys employed or retained by the public body in order to preserve the attorney client privilege between the attorney and the public body, seconded by Alderwoman Thomas, and carried unanimously. (6:34)

Closed Session:

- A. Expansion of industries or other businesses
- B. Attorney(s)/client discussion

Alderwoman Thomas made a motion to excuse Alderman Withers to attend another meeting, seconded by Alderwoman Morrow, and carried unanimously. (6:46) Alderwoman Thomas made a motion to exit the Closed Session, seconded by Alderwoman Morrow, and carried unanimously. (7:13)

Alderman Cearley made a motion to adjourn, seconded by Alderwoman Thomas, and carried unanimously. (7:15)



Rick Coleman, Mayor



Da'Sha Leach, Town Clerk



Proclamation of Black History Month**2018 National Black History Month**

WHEREAS, throughout the month of February, Black History Month will be observed in our State and Nation as a tangible way of encouraging all citizens to learn about and appreciate the contributions of African Americans and their impact on our past, present, and future; and

WHEREAS, arriving in bondage, but persevering toward freedom, African Americans helped build North Carolina and craft its unique character; and

WHEREAS, African American legends such as writer Maya Angelou, freedom fighter Harriet Jacobs, educator Dr. Charlotte Hawkins Brown, scholar John Hope Franklin, sport hero Michael Jordan, artist Romare Bearden, and musicians John Coltrane and Thelonious Monk went from being citizens of North Carolina to citizens of the world; and


WHEREAS, North Carolina's African American history is celebrated and studied at State Historic sites such as Historic Edenton, Charlotte Hawkins Brown Museum, Somerset Place, Historic Stagville, Reed Gold Mine, Tryon Palace Historic Sites & Gardens, Roanoke Island Festival Park, and the N.C. Transportation Museum; and

WHEREAS, Black History Month pays tribute to and recognizes the numerous outstanding accomplishments, past and present, that African Americans make to our community, state, nation, and the world;

NOW, THEREFORE, the Town of Dallas Board of Aldermen, as adopted this the 8th day of January 2018, do hereby proclaim February 2018 as "BLACK HISTORY MONTH" and call upon the citizens of Dallas to observe and commemorate Black History Month as we celebrate the accomplishments and contributions of African Americans.


Rick Coleman, Mayor

ATTESTED:


Da'Sha Leach, Town Clerk



Town of Dallas

Financial Highlights
Years Ended June 30, 2017 and 2016

	<u>2017</u>	<u>2016</u>
<u>General Fund</u>		
Cash and investments	\$ 1,848,408	\$ 1,480,698
Total assets	\$ 2,157,043	\$ 1,776,047
Fund balance	\$ 2,017,385	\$ 1,659,681
Total revenue	\$ 2,590,256	\$ 2,586,142
Total expenditures	\$ 3,227,234	\$ 3,243,464
Transfers (to) from	\$ 895,426	\$ 534,494
Change in fund balance	\$ 357,704	\$ (122,829)
Ad valorem taxes collected	\$ 1,155,775	\$ 1,135,600
Percent of taxes collected	98.66%	98.50%
Investment income	\$ 26,718	\$ 12,601
<u>CDBG Grant Fund</u>		
Cash and investments	\$ 5,852	\$ 5,852
Total assets	\$ 257,671	\$ 252,733
Fund balance	\$ 27,671	\$ 22,733
Total revenue	\$ 4,938	\$ 8,659
Total expenditures	\$ -	\$ -
Transfers (to) from	\$ -	\$ (42,508)
Change in fund balance	\$ 4,938	\$ (33,849)

Town of Dallas

Financial Highlights
Years Ended June 30, 2017 and 2016

	<u>2017</u>	<u>2016</u>				
<u>Enterprise Funds:</u>						
Water and Sewer Fund						
Cash and investments (including restricted cash)	\$ 1,002,491	\$ 782,781				
Total assets	\$ 10,777,015	\$ 10,744,063				
Net Position	\$ 7,400,024	\$ 7,293,669				
Operating revenue	\$ 2,620,457	\$ 2,519,827				
Operating expenses	\$ 2,465,195	\$ 2,705,544				
Nonoperating revenues (expenses)	\$ (48,907)	\$ (102,579)				
Transfers in (out)	\$ -	\$ 231,913				
Change in net position	\$ 106,355	\$ (56,382)				
Accounts receivable	\$ 396,265	\$ 339,014				
Investment income	\$ 4	\$ -				
Days sales in accounts receivable	57.5	51.9				
Electric Fund						
Cash and investments (including restricted cash)	\$ 2,916,147	\$ 2,430,127				
Total assets	\$ 10,102,080	\$ 9,714,531				
Net Position	\$ 9,020,692	\$ 8,977,771				
Operating revenue	\$ 8,534,618	\$ 8,744,786				
Operating expenses	\$ 7,201,389	\$ 6,866,996				
Nonoperating revenues (expenses)	\$ 8,755	\$ 323				
Capital contributed from (to)/Grant revenues	\$ -	\$ -				
Transfers in (out)	\$ (1,299,063)	\$ (1,682,152)				
Change in net position	\$ 42,921	\$ 195,961				
Accounts receivable	\$ 1,709,871	\$ 2,096,817				
Investment income	\$ 1,979	\$ 323				
Days sales in accounts receivable	74.2	88.6				
<u>Other Funds:</u>						
	<u>Cash</u>	<u>Fund Balance</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Transfers</u>	<u>Change in Fund Balance</u>
LESA Fund	\$ 150,597	\$ 150,597	\$ 616	\$ -	\$ 11,000	\$ 11,616
Storm Water Fund	\$ 84,771	\$ 94,575	\$ 130,124	\$ 64,032	\$ -	\$ 66,092
Town Center Parking Lot	\$ -	\$ -	\$ -	\$ 419,467	\$ (10,681)	\$ (430,148)
Trade Street Intersection	\$ -	\$ -	\$ -	\$ 220,789	\$ 22,494	\$ (198,295)
T.O.P. T.I.E.R. Program	\$ 584,264	\$ 584,264	\$ -	\$ 46,840	\$ 380,824	\$ 333,984
	\$ 819,632	\$ 829,436	\$ 130,740	\$ 751,128	\$ 403,637	\$ (216,751)