

**TOWN OF DALLAS  
MINUTES FOR BOARD OF ALDERMEN MEETING  
WORK SESSION  
APRIL 25, 2017  
5:00 PM**

The following elected officials were present: Mayor Coleman, Alderwoman Thomas, Alderman Huggins Alderman Cearley, Alderwoman Morrow, and Alderman Withers.

The following staff members were present: Maria Stroupe, Town Manager; Da'Sha Leach, Town Clerk; Allen Scott, Police Chief; Bill Trudnak, Public Works Director, and Tom Hunn, Town Attorney. Doug Huffman, Electric Director; Anne Martin, Recreation Director; Martine Vaca, Development Services Director; Crystal Certain, Finance Director, and Steve Lambert, Fire Chief were absent.

Mayor Coleman called the meeting to order at 5:00 pm and the Pledge of Allegiance to the Flag followed.

Mayor Coleman asked if there were any additions or deletions to the amended agenda. A meeting schedule was added to the agenda. Alderman Huggins made a motion to approve, seconded by Alderman Withers, and carried unanimously.

**Consent Agenda: None**

**Public Hearings: None**

**Old Business: None**

**New Business:**

**Item 6A** was a discussion for the Sewer Asset Management Plan. Engineering Services, P.A. of Garner, NC was obtained to conduct a study of the Town's Sewer System. The study gave some different projections and noted some things to consider regarding the sewer collection system. Mr. Denton from Diamond Engineering expressed to the Board that the study was very conservative due to multiple things to consider with a project of this size. There is a focus on water infiltration into the Collection System with the plan projections. Staff member Mr. Trudnak explained that the sewer plant has processed over a million gallons but averages over 600,000 gallons a day. He noted concerns about multiple issues, including storm water drains and man holes. The manager recommended to bring a resolution in June. This will give points towards grant opportunities in the future regarding this project in the grant system. Gaston County gave 300,000 towards an interconnection to City of Gastonia. There are still negotiations with the City of Gastonia. No decision on if the sewer interconnect will be for the emergency tie-in or full tie-in to City of Gastonia Sewer Collection System at this time.

**Item 6B** was a discussion for the Water Plant Feasibility Study. The study for the Water Plant is at no cost to the Town via a grant and it will allow the Town to see what the current position on the plant is in reference to sharing the plant capacity. There is some interest from the Town of Stanley to be added to the Dallas Water Plant. This study will help determine the plant's capacity as it is and give feedback on if Stanley can come onto the Dallas system. September 30<sup>th</sup> is the deadline for grant submission, and Stanley has passed their resolution so it would need to be included in the application. An example of Water Plant sharing is Mebane and Graham, they currently share a Water Plant. Town Staff and Stanley staff went to see how the cooperation is working between the two plants. Mebane is billed monthly, Graham runs the plant. They have been partners for 4 years. Distribution is separate. Staff explained that they were very helpful and shared very detailed information between the two on how they process things in their partnership. The study will likely cover many details and recommendation pertaining to cost & timelines for the Water Plant. If the study is completed, the Town does not have any obligations.

**Item 6C** was a discussion for Proposed False Alarm Fee. The public safety departments are having repeated issues with false alarms and would like to propose a fee to address these repeated calls. Responding to the alarm calls is very time consuming and costly. In one particular situation, there were 81 false alarm calls in a year's time. In many situations like this, it is a nuisance and a cost to the Town. There was discussion from the Board regarding the proposed pricing and suggestions for Residential & Business fee assessments to be different. The ordinance will be revised per recommended schedule and set as a Public Hearing.

**Item 6D** was a discussion for the Proposed Road Naming and Addressing Ordinance. On April 11<sup>th</sup>, the Board of Alderman requested a proposed draft ordinance to address road naming for review. The Board members discussed and asked questions to Mr. Hunn, Town Attorney. Mr. Hunn patterned the proposed policy close to other municipalities' policy but made it to the best interest of the Town of Dallas. He noted some suggested requirements, talked through the process of verifications, and what happens if/when it is passed due to the impact that a road name change affects mailing, mapping, emergency services, & much more. The ordinance could reference a fee per the fee schedule and the fee schedule can be changed as needed since it is an ordinance as well. This would eliminate changing two ordinances. A public hearing will be held to enact the ordinance if desired by the Board of Alderman. Corrections to the proposed ordinance will be at the meeting of May.

**Manager's Report:**


- NCSOG is offering a Municipality County Class (7 Session Course) that meets Tuesday through Friday starting in September. The timeline with this class conflicts with scheduled meeting dates. This will need to be addressed in a meeting to take action on a recommended plan for the meeting dates if changed. The Personnel Committee recommends this class to be taken by Ms. Stroupe.

-May Work Session Budget draft will be given by May 12<sup>th</sup>, and she will be on vacation after that.

Alderman Cearley made a motion to adjourn, seconded by Alderwoman Morrow, and carried unanimously. (6:05)



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Rick Coleman, Mayor



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Da'Sha Leach, Town Clerk