

Town of Dallas Board of Aldermen Work Session
Dallas Historic Courthouse, 131 N. Gaston St. Dallas
Tuesday, January 27th, 2026 5:00 PM

Hayley Beaty, Mayor
Frank Milton
Hoyle Withers

Sam Martin, Mayor Pro-Tem
Dale Blythe
Alan Cloninger



-
- 1. Invocation and Pledge of Allegiance to the Flag** *(Please stand for Invocation and remain standing for Pledge of Allegiance)*
 - 2. Motion to Approve Agenda with Additions or Deletions**
 - 3. New Business**
 - A. Captain Withers IV Recognition
 - B. Recognizing Reid Simms
 - C. Text Amendment 153.002; 153.009
 - D. Hydrant Policy
 - E. Parks & Recreation Facility Rental Policy
 - 4. Mayor's & Aldermen's Report**
 - 5. Manager's Report**
 - 6. Closed Session:** G.S. 143-318.11(a)(3) - Purpose (a)(3): Attorney-Client Privilege
 - 7. Adjourn**

TOWN OF DALLAS, NORTH CAROLINA

REQUEST FOR BOARD ACTION

DESCRIPTION: Captain Withers IV Recognition

AGENDA ITEM NO. 3A

MEETING DATE:1/27/26

BACKGROUND INFORMATION:

Captain Earl Withers IV was recently awarded the Western North Carolina Association of Firefighters “Firefighter of the Year.” Captain Withers IV was selected to receive this award by a committee of peers representing the 17,000 members of the Western Association. Dallas Fire Chief Earl Withers III would like to recognize his son’s achievement.

MANAGER RECOMMENDATION:

BOARD ACTION TAKEN:

TOWN OF DALLAS, NORTH CAROLINA

REQUEST FOR BOARD ACTION

DESCRIPTION: Recognizing Reid Simms

AGENDA ITEM NO. 3B

MEETING DATE:1/27/26

BACKGROUND INFORMATION:

The Planning Board relies on dedicated citizen volunteers to provide guidance on land use, zoning, and long-range planning matters affecting the Town. A proclamation has been prepared to formally recognize Reid Simms for their service to the Planning Board.

MANAGER RECOMMENDATION:

BOARD ACTION TAKEN:

**PROCLAMATION TO HONOR REID SIMMS FOR HIS SERVICE ON THE TOWN OF
DALLAS PLANNING BOARD AND BOARD OF ADJUSTMENT**

WHEREAS, the Town of Dallas values the dedication of residents who volunteer their time to serve the community through local boards and committees; and

WHEREAS, Reid Simms has served the Town of Dallas as a member of the Planning Board and Board of Adjustment, offering thoughtful input and a strong commitment to the community; and

WHEREAS, through their service, Reid Simms has contributed to decisions that support responsible growth and help preserve the character of the Town;

NOW THEREFORE BE IT PROCLAIMED, that the Town of Dallas expresses its sincere appreciation to Reid Simms for their service to the Planning Board and for their dedication to the residents of Dallas.

BE IT FURTHER PROCLAIMED, that the Town extends best wishes to Reid Simms in all future endeavors.

Adopted this 27th day of January, 2026.

Attested By:

Hayley Beaty, Mayor

Lindsey Tysinger, Town Clerk

(SEAL)

TOWN OF DALLAS, NORTH CAROLINA

REQUEST FOR BOARD ACTION

DESCRIPTION: Text Amendment 153.002; 153.009

AGENDA ITEM NO. 3C

MEETING DATE:1/27/26

BACKGROUND INFORMATION:

§ 153.002 Definitions

§ 153.009 Accessory Structures

A resident submitted a Text Amendment October 16th, 2025. The staff report was presented at the November 20th Planning Board meeting. The Planning Board voted to deny recommending the Text Amendment - finding the Text Amendment not reasonable and not in the public's best interest. Staff is presenting the Text Amendment to the Board of Aldermen to determine whether to accept the Planning Board's recommendation and take no action or to proceed with a public hearing to consider adoption.

MANAGER RECOMMENDATION:

BOARD ACTION TAKEN:

Town of Dallas
210 N. Holland Street
Dallas, NC 28034
704-922-3176

Case# _____

Petition for Text Amendment

Name of Applicant

Tammy Holbrook

Address of Applicant

5011 Sam Rhyne Ct - Dallas, NC 28034

Contract Information: Telephone

(704) 349-1844

Email

holbrookallison@yahoo.com

Requested Change(s) to Zoning or Subdivision Ordinance Text

I am asking

for the text to be changed to allow
my carport, on my driveway, that is permanently
cemented in ground. It does not affect any right of ways.

Specific Section(s) # Requested Change _____

We/I certify that all information provided in this application is accurate to the best of our/my knowledge, information, and belief. Furthermore, by signing this request, we/I agree to pay for advertising costs associated with this petition. We/I understand that this petition must be completed in full and the required fee paid for acceptance.

Tammy Holbrook
Signature of Applicant

10/16/2025
Date

Fee: \$ _____ plus advertising costs.

OFFICE USE ONLY

Accepted as complete: _____

Date: _____

Action:

On _____ the Planning Board recommended that this petition be: Approved ☐

Denied ☐

§ 153.002 DEFINITIONS.

For purposes of this chapter the following definitions shall apply unless the context clearly indicates or requires a different meaning. All words used in the present tense shall include the future tense; all words in the singular number shall include the plural number and all words in the plural number shall include the singular number unless the natural construction of the wording indicates otherwise; USED FOR shall include the meaning DESIGNED FOR; STRUCTURE shall include the word BUILDING; LOT shall include PLOT and TRACT; and the word SHALL is mandatory.

ADAPTIVE REUSE OF HISTORIC BUILDINGS. The reuse of an historic building for purposes other than those for which the building was originally designed and constructed while retaining its historic features.

ALLEY. A public thoroughfare other than a street, which affords a secondary means of access to an abutting property and which has a right-of-way of not less than 20 feet and not more than 40 feet in width.

APARTMENT. A dwelling unit in a multiple dwelling intended for use as a single- family residence.

BASEMENT. An underground or partly underground story. A basement shall be counted as a story for the purposes of height measurement if the vertical distance between its ceiling and the average level of the adjoining ground is more than five feet.

BOARDING OR ROOMING HOUSE. Dwelling unit not occupied by owner of premises where rooms are rented or meals served for compensation.

BUILDING. Any structure having a roof supported by columns or walls and intended for shelter, housing or enclosure of persons, animals or chattels.

BUILDING, ACCESSORY. A subordinate building, the use of which is incidental to that of a principal building on the same lot.

BUILDING, PRINCIPAL. A building in which is conducted the principal use of the lot on which it is located. In a residential district any structure containing a dwelling unit shall be deemed to be the principal building on the lot on which it is located.

CARPORT. A freestanding structure, consisting of a roof and supporting members such as columns or beams, open on at least three sides, for the storage of private or pleasure type vehicles.

CHILD CARE FACILITIES.

(1) **CHILD DAY CARE CENTER.** An establishment in which care is provided on a fee basis for children ranging from preschool age and above.

§ 153.009 ACCESSORY STRUCTURES.

(A) This section shall apply to any detached structure other than the principal structure, whether enclosed or open, whether site built or built off-site and brought to the property and/or placed on the property. This section shall not apply to swimming pools.

(B) (1) No accessory structure for which this section is applicable shall be constructed or placed on a lot without prior issuance of a zoning permit issued by the Development Services Director. No permit will be issued for accessory structures on lots without a principal structure present.

(2) Mailboxes, newspaper boxes, flagpoles, pump houses, pump covers, wells, birdhouses, doghouses under 15 square feet, and a grounded, satellite dish antenna, three feet or less in diameter, may be placed in front, side, or rear yards without requiring a zoning permit. No minimum setbacks are required.

(C) Accessory structures shall be required to meet minimum setback requirements.

(1) No accessory structures shall be located in any front yard. The FRONT YARD is determined and defined by "a line that runs along the front wall and extends therefrom in a straight line to either side property line."

(2) Side and rear setbacks of at least five feet shall be required for residential accessory structures. Accessory structures on lots zoned business, industrial, and office, unless the property is currently being used and occupied as a residence, require side and rear setbacks of at least ten feet, and 20 feet if adjacent to a residential lot.

(3) Accessory structures shall be located at least five feet from any other building on the same lot and ten feet from any building on adjacent lots.

(4) If property lines are not clear enough to determine if setback requirements can be met, the Development Services Director may require a survey of the property prior to issuing a permit for an accessory structure.

(5) Carports may be permitted within the front yard, provided that no portion of the structure extends into a public right-of-way or obstructs required sight distances at driveways or intersections. Carports located in the front yard shall comply with all other applicable requirements of this ordinance, including side yard setbacks.

Staff Report

Zoning Text Amendment Request: T-2025-03

Request: To allow for carports in front yards.

Staff Analysis: The requested Text Amendment, if adopted, will allow for carports in front yards of residential parcels, provided the structures do not extend into the public right-of-way and comply with all other applicable requirements of the zoning ordinance. Under the current zoning ordinance, carports of any kind are not allowed in front yards. However, it is not uncommon to see non-conforming carports as accessory structures located in front yards throughout the Town. The discrepancy between current on-the-ground conditions and the zoning ordinance has created inconsistency in enforcement and confusion among Town residents. Aligning the zoning ordinance with observed conditions will reduce the number of nonconforming structures, supporting efficient zoning administration.

Comprehensive Land Use Plan: The *2030 Comprehensive Land Use Plan*, adopted by the Board of Aldermen, provides policy recommendations. Policy recommendation 6.3 titled “Maintain community character and a high quality of development” recommends in 6.4.1 “Update building and permitting codes to ensure new and existing structures comply with health, safety, and design quality standards.”

Rationale:

- Carports are already throughout the community and likely would not change community characteristics.
- Text Amendment will increase clarity and predictability for homeowners and staff.
- Potentially increases the number of carports throughout the Town.

Planning Board Recommendation:

The Planning Board voted unanimously (6-0), to recommend denial of text amendment T-2025-03. The Planning Board recommends that all accessory structures, including carports, should be located in the side or rear yard.

To Approve:

This petition is found to be consistent with the *2030 Comprehensive Land Use Plan* based on the information from the staff analysis and because:

- Policy recommendation 6.4.1

Therefore, we find this petition to be reasonable and in the public interest, based on the information from the staff analysis and because:

- (To be explained by the Planning Board)

To Deny:

This petition is found to be **consistent** with the *2030 Comprehensive Land Use Plan* based on the information from the staff analysis and because:

- Policy recommendation 6.4.1

However, we find this petition to not be reasonable and in the public interest based on the information from the staff analysis and because:

- Carports and any accessory structure should be located in the rear and side yards.

**Minutes
Town of Dallas
Planning Board
Meeting of November 20th, 2025**

The meeting was called to order by Chairman Wilson at 7:50pm.

Chairman Wilson led the invocation and Pledge of Allegiance.

Members Present: Curtis Wilson – Chairman, Glenn Bratton – Co-Chair, John O’Daly, William Hairston, Troy Traversie, and Carla Howell.

Also Present: Stuart Valzonis – Planning Director, Brittany Beam – Town Planner, Johnny Denton – Town Engineer.

A motion was made by Bratton to approve the agenda with no additions or deletions, seconded by Traversie and carried unanimously.

A motion was made by O’Daly to approve the July 17th, 2025 minutes, and the October 16th, 2025 minutes with corrections, seconded by Bratton and carried unanimously.

New Business:

10A. Reference Guides

Staff has created Rezoning and Subdivision reference guides for review processes in the Planning Department. At the October 16th, 2025 meeting, the Planning Board asked for the application fees and dates to be added on the guides. Staff updated the reference guides and asked for more recommendation from the Board. Staff was asked to create reference guides for the Variance, Special Use Permits and Appeal processes.

10B. Text Amendment §153.002 & §153.009

Town of Dallas resident has submitted a text amendment to allow for Carport like structures in the front yard of properties. The current Zoning Ordinance does not allow accessory structures to the front yard and does not name or define Carport structures. Staff has reviewed the Text Amendment application and researched other municipal ordinances and requests the Planning Board recommendation be sent to the Board of Aldermen for approval.

Mr. Valzonis presented the proposed text amendments to Chapters 153.002 and 153.009. 153.002 would define a Carport as a freestanding structure consisting of a roof and supporting members such as columns or beams, open on at least three sides, for the storage of private or pleasure type vehicles. 153.009 (C)(5) would state Carports may be permitted within the front yard, provided that no portion of the structure extends into public right-of-way or obstructs required sight distances at driveways or intersections. Carports located in the front yard shall comply with all other applicable requirements of this ordinance, including side yard setbacks.

A motion was made by O’Daly to deny the text amendment because this petition is found to not be reasonable and in the public interest based on the information from the staff analysis and because carports and any accessory structures should only be located in the rear and side yards, seconded by Hairston and carried unanimously.

10C. Carolina Quickcare Preliminary Plat

2Z Development LLC has submitted a preliminary plat application for the Carolina Quickcare Subdivision. Staff has reviewed the application and determined it meets the requirements described in Chapter 152: Subdivision Regulations. At the October 16th, 2025 Planning Board meeting, staff requested the Board to review the subdivision plat for any questions or corrections. Staff has brought the preliminary plat back for Planning Board final mylar approval.

A motion was made to approve the plat for final mylars by O'Daly, seconded by Hairston and carried unanimously.

A motion was made to adjourn by Hairston, seconded by O'Daly and carried unanimously. (8:17pm)

TOWN OF DALLAS, NORTH CAROLINA

REQUEST FOR BOARD ACTION

DESCRIPTION: Hydrant Policy

AGENDA ITEM NO. 3D

MEETING DATE:1/27/26

BACKGROUND INFORMATION:

Discussion on the Hydrant Policy.

MANAGER RECOMMENDATION:

BOARD ACTION TAKEN:



TOWN OF DALLAS
Public Works Department

FIRE HYDRANT USAGE POLICY

Zackery Foreman
Assistant Public Works Director
Town of Dallas
zforeman@dallasnc.net

I. Purpose

To establish regulations and procedures regarding the usage and metering of water from public fire hydrants in **non-residential** areas for the purchase of bulk water by any person(s) or commercial businesses.

II. Scope

All customers must complete a hydrant service permit application and submit fee at Town Hall 210 N. Holland St Dallas NC 28034. The equipment must also be inspected at the Public Works Warehouse, 700 E Ferguson St Dallas NC 28034. Our hours of operation are Monday through Thursday from 8:00am until 5:00pm, excluding holidays. The application must be accompanied by a permit fee per hydrant meter or Truck meter according to the published fee schedule. Equipment/Vehicle must be inspected before withdrawals. This fee will be paid before any withdrawals/hydrant usage.

1. Customers will be billed on a monthly cycle by the Town of Dallas for all water usage according to the published bulk fee schedule. **The customer is responsible for providing a picture of their unit readings to the Meter Operations Division by the 7th day of each month for billing.** Pictures are to include the meter # and register dial showing usage. Readings can be submitted to the Town of Dallas by the following methods:
 - a) Fax to (704) 922-****
 - b) Email to billing@dallasnc.net
 - c) Mail to the Town of Dallas, 210 N. Holland St, Dallas NC 28034
 - d) Bring the hydrant meter into the Public Works Warehouse to be read.

If readings are not received by the 7th day of each month, accounts with hydrant permits will be billed for 93,000 gallons. Likewise, if the usage is over the estimated billed amount, the customer will be billed for the difference. Failure to report readings for two consecutive months will result in a \$50.00 per month penalty. Continued failure to report meter readings in a timely manner for billing or accounts that are not paid in full will result in the loss of hydrant permit privileges, forfeiture of hydrant meter deposits and the permanent closing of the hydrant permit account with the Town.

2. All testable backflow assemblies must be tested yearly. Therefore, all hydrant permit users units shall be returned to the Town of Dallas Public Works Warehouse for renewal of the hydrant permit account and for annual backflow testing/inspection. Each yearly permit must be renewed within the month of the original permit period.
3. All meters must be configured for gallons reading. To match the town's current billing system. If not, there will be a \$20 administrative cost to complete a conversion.

III. Unauthorized Use

Only approved Water meters with approved back flow prevention devices provided on inspected by the Town may be used to obtain bulk water from a fire hydrant in the Town of Dallas Water service area.

IV. Water Restrictions

All hydrant meters may be subject to immediate water restriction in the event of the implementation of the Water Shortage Response Plan. No meter shall be used unless the temperature is 35 degrees Fahrenheit or above and rising. When temperature falls to 35 degrees Fahrenheit, the fire hydrant must be closed, and the hydrant meter shall be disconnected from the hydrant and stored in an environment where temperatures are above 35 degrees Fahrenheit. Both the fire hydrant and hydrant meter can be damaged if used when temperatures are below freezing.

V. Procedures

Customers may apply for temporary water sales through the Town hydrant usage permit program. Temporary is defined as less than one (1) year. Construction sites that exceed the one (1) year time frame must have a permanent water service installed at that location. Therefore, construction sites needing water from a hydrant for more than one year must install a tap. All appropriate permits and fees must be paid for by the contractor and in accordance with Town policy.

No prorating will be allowed on monthly and one-year accounts. The customer is responsible for paying for the actual amount of water used (consumed) and will be billed by the Town based on the meter readings for the permit period. Consumption charges shall be billed monthly or on the date of account closure. (See published fee schedule for current charges/rates.)

VI. Fee Schedule

Type of Charge	Description	Cost	Frequency
Hydrant Permit Charge	Annual permit fee for use of hydrants	\$300	Annually
Meter Testing	Testing Meter	\$50.00	Per Test
Backflow Testing	Testing Backflow	\$50.00	Per Test
Hydrant Meter Usage Charge	Charge for use of water	Bulk Rate	Per Unit
Unreported Monthly Usage	(Estimated at 3,100 gals per day) 93,000 gallons monthly	\$478.95	Monthly
Billing Conversion	To convert billing units to town billing system	\$20.00	Per Convert

TOWN OF DALLAS, NORTH CAROLINA

REQUEST FOR BOARD ACTION

DESCRIPTION: Parks & Recreation Facility Rental Policy

AGENDA ITEM NO. 3E

MEETING DATE:1/27/26

BACKGROUND INFORMATION:

Staff requests Board consideration of proposed revisions to the Parks & Recreation Facility Rental Policy to improve clarity, consistency, and enforceability. The updates are intended to address facility use requirements, rental eligibility, fee structures, and staff authority related to scheduling and compliance.

MANAGER RECOMMENDATION: Provide guidance to staff regarding proposed revisions to the Parks & Recreation Facility Rental Policy and authorize staff to prepare a final policy for adoption.

BOARD ACTION TAKEN:

TOWN OF DALLAS PARKS AND RECREATION FACILITY RENTAL POLICIES

It shall be the stated goal of the Town of Dallas to establish clear, consistent, fair, and equally applied and enforced, policies and fees for the scheduling and use of its publicly owned and maintained athletic and civic facilities and buildings. To further that goal, the following shall apply:

Parks/Buildings/Fields/Facilities Owned or Operated by The Town of Dallas:

1. Dennis Franklin Gymnasium
2. Jagers Park Field
3. Jagers Park Picnic Shelter
4. Carr School Athletic Fields
5. Cloninger Park Field
6. Cloninger Park Picnic Shelter

Policies (General):

Fees for participation in, or sponsorship of, Town-sanctioned and/or organized athletic teams/leagues and recreational activities have been established (see Fee Schedule) to attempt to recover much of the costs of operating and continuing such programs. For participants in these programs, the use of fields, buildings, or facilities is covered by the fee for team, league, program, or activity participation. For all other use of such facilities or buildings, potential users will be required to pay, in advance, the fee(s) established and to abide by all Town policies. Such users will be allowed equal access on a first-come/first serve basis.

To schedule the exclusive, reserved use of a field, building, park or facility, for recreation or activities not sanctioned or organized by the Town, individual or group users must fully complete a Town application form, including the remittance of any and all fees required, and return it to authorized Town recreation staff not less than 48 hours in advance of the time such activity/use is to occur. Users will be required to sign a standard Liability Waiver/Release Form if "Not-for-Profit"; and provide a Certificate of Liability Insurance, naming the Town of Dallas as additionally insured, with a minimum coverage amount of \$500,000, if "For-Profit".

Users shall be classified and designated as "For-Profit" if they represent, and are funded by a for-profit business or corporate entity; or, if they charge for admission; sell merchandise or concessions; operate tournaments for participant fees; gain advertising or business sponsorship; or engage in any other act or activity which is designed to generate revenues greater than the simple recouping of Town Use fees from individual participants equal to a pro-rata share of said fees. For determination of Fees hereunder, all other users shall be classified as and considered "Not-for-Profit".

Individual users must be Town of Dallas residents to be eligible for "Town Resident" Use fee designation; while for groups or teams of users, No greater than twenty percent (20%) of all covered participants may be "Non-Town Residents" in order to remain eligible for "Town Resident" Use fee designation.

Any minimal use of Buildings and/or facilities exclusively for the below-listed purposes shall be considered "Town-sanctioned" and, as a result, not subject to User Fees hereunder:

- The charitable distribution of goods or services on a non-discriminatory basis.
- The short-duration, "kick-off", "wrap-up", or award or recognition ceremony, associated with or incidental to other Town-sanctioned or approved, not-for-profit events.
- The use of fields for non-exclusive, un-reserved, "pick-up" practices, games, or matches not part of any organized league.
- The use of fields or other outdoor, public areas for non-exclusive, unreserved recreational, fitness, sporting, or personal fulfillment activities of a nature and character customary to such fields or areas and which are not damaging to such areas, or which serve to threaten or endanger the wellbeing or equal access of others similarly engaged or in proximity.

Authority:

The Town of Dallas Parks and Recreation Department reserves the right to close, secure, and/or restrict access to any athletic field or park facility when deemed necessary, including for maintenance, scheduled league use, and adverse weather conditions. Such restrictions are intended to protect public property and field surfaces from damage and to prevent unauthorized activities after hours.

Employee Rentals:

Current full-time and part-time employees of the Town are eligible to rent Town facilities listed below at a fifty percent (50%) discounted rate when the facility is rented for the personal use of the employee or the employee's immediate family. The employee must be present and directly participating in the use of the facility. Discounted rentals may not be used for the benefit of, or transferred to, non-employees outside of the employee's immediate family.

Any misuse of the employee discount, including renting a facility for the use or benefit of others not permitted under this policy, may result in revocation of the discount privilege, denial of future rental requests at the discounted rate, and may subject the employee to disciplinary action in accordance with Town personnel policies.

Refund Policy:

Reservation cancellations are non-refundable unless cancellation notice is provided a minimum of ten (10) days prior to the reservation date. Cancellations due to inclement weather require notice at least five (5) days in advance. In the event of inclement weather on the day of the reservation, refunds will not be issued; however, the reservation may be rescheduled to one alternate date at the same facility within thirty (30) days, based on availability. Requests for refunds outside of these parameters may be considered at the discretion of the Town Manager.

Note: A shelter reservation does not close the entire park – it is still open to the public.

1. Dennis Franklin Gym:

Town-sponsored use of the Dennis Franklin Gym shall consist of: In-season, or pre-season, Youth Basketball and Cheerleading (Fall & Winter) Games and Practices involving all team or squad members, Adult Pickleball Open Play, Adult Yoga. All other use shall be prohibited unless authorized in advance by formal action of the Board of Aldermen.

Use by participants engaged in pre-approved and permitted activities may only occur and continue so long as a Town of Dallas employee remains present within the building.

2. Jagers Park Field:

At present, the Town of Dallas does not sanction or organize the use of Jagers Park for any fee-for-participation teams, leagues, or activities. However, we reserve the right to do so for Youth or Adult Baseball and/or Softball games or practices of sanctioned teams/leagues. All other use shall be subject to fees:

Fees: (All Other)

Refer to the Current Town of Dallas Fee Schedule

3. Jagers Park Picnic Shelter:

At present, the Town of Dallas does not sanction or organize the use of Jagers Park Picnic Shelter for any town sponsored events. All other use shall be subject to the following fees:

Fees: (All Other)

Refer to the Current Town of Dallas Fee Schedule

The shelter may be rented for:

AM Block 10am – 2pm

PM Block 3pm – 7pm (winter hours: 3pm – dusk)

Daily 10am – 7pm (winter hours: 10am – dusk)

The following items are **not** permitted on park property:

- inflatables (bounce houses)
- alcoholic beverages

The following items are **only permitted in the parking lot**:

- grease deep fryers
- personal grills
- large smokers
- commercial grills

4. Carr School Fields:

The Town of Dallas Parks & Recreation Department Sanctions and Organizes an extensive list of fee-for-participation Youth sports at Carr School Fields, which includes in-season and pre-season practices and games, involving all team members, for Baseball (T-ball, Coach-pitch, and traditional), Softball, and Football. Any and all other use, including Adult team or League play, or Youth Fall Baseball, or any other organized activities not subject to fee-for-participation under Town Fee Schedule B, shall be allowed only if scheduled not in conflict with Town-sanctioned and organized activities and then subject to fees:

Fees: (All Other)

Refer to the Current Town of Dallas Fee Schedule

5. Cloninger Park Field:

Town-sponsored use of the athletic field at Cloninger Park shall consist of: In season, or pre-season organized (Big South Youth Football League) Football practices involving all team members; the yearly 4th of July Fireworks display; Youth Soccer practices and games; and general, open public use of the walking track.

Fees:

Refer to the Current Town of Dallas Fee Schedule

6. Cloninger Park Picnic Shelter:

Town-sponsored use of the Picnic Shelter shall consist *of*: National Night Out, or banquets involving all team members; the annual 4th of July Fireworks display; All other use shall be subject to the following Fees:

Fees: (All Other)

Refer to the Current Town of Dallas Fee Schedule

The shelter may be rented for:

AM Block 10am – 2pm

PM Block 3pm – 7pm (winter hours: 3pm – dusk)

Daily 10am – 7pm (winter hours: 10am – dusk)

The following items are **not** permitted on park property:

- inflatables (bounce houses)
- alcoholic beverages

The following items are **only permitted in the parking lot**:

- grease deep fryers
- personal grills
- large smokers
- commercial grills

*Adopted: April 9, 2019

*Revised: February 10, 2026

TOWN OF DALLAS RELEASE OF LIABILITY

In exchange for the granting of access to, and use of, a Town of Dallas Building, Athletic Field, Park, or Facility, I/We _____, representing _____, agree as follows:

1. To observe and obey all posted and/or conveyed directions, policies, rules, or warnings regarding use of Town of Dallas property as issued by the Town of Dallas, its staff, employees, agents, or volunteers; and,
2. To, on behalf of the individual(s) and/or organization represented, **indemnify and hold harmless the Town of Dallas, its Park & Recreation Department staff, employees, agents, or volunteers, from any and all suits, claims of damages, or liability** for any and all personal injury to myself or other participants so represented, or for damages to personal property owned or controlled by me/us, occurring as a result of, or while engaged in activities conducted within the confines of Town of Dallas property permitted hereby; and,
3. To assume full responsibility for damages to Town of Dallas property caused by, or resulting from my/our negligent, willful, or reckless acts that may be in violation of Town directions, policies, rules, or warnings conveyed, posted, or issued.
4. **I/We further Agree** to leave the property used in a clean, orderly, and undamaged state, similar in condition to that in existence immediately preceding my/our permitted use. (Failure to do so can result in additional fees for cleanup or restoration.)

I/WE HAVE READ THE ABOVE "RELEASE OF LIABILITY" DOCUMENT AND DECLARE THAT I/WE UNDERSTAND IT FULLY AND THAT BY SIGNING THIS RELEASE ARE VOLUNTARILY SURRENDERING CERTAIN LEGAL RIGHTS IN THE PROCESS.

Dated: _____

Signature of Applicant(s): _____

Participant(s): Printed Name(s): _____

Address: _____

Telephone: _____