

Town of Dallas Board of Aldermen Work Session
Dallas Historic Courthouse, 131 N. Gaston St. Dallas
Tuesday, January 28, 2025 5:00 PM



Hayley Beauty, Mayor Sam Martin, Mayor Pro-Tem
Frank Milton Jerry Cearley
Hoyle Withers Alan Cloninger

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- 1. Invocation and Pledge of Allegiance to the Flag** *(Please stand for Invocation and remain standing for Pledge of Allegiance)*
 - 2. Motion to Approve Agenda with Additions or Deletions**
 - 3. New Business**
 - A. Presentation – Lowell, Ranlo, Dallas PD Mission Trip 2
 - B. Volunteer Company Officer of the Year for 2024 3
 - C. Gaston 250 Presentation 4
 - D. § 91.02 Noises Expressly Prohibited 5
 - E. Personnel Policy Approval 6
 - F. New World IT Provider 7
 - 4. Mayor’s Report**
 - 5. Manager’s Report**
 - 6. Adjourn**

TOWN OF DALLAS, NORTH CAROLINA

REQUEST FOR BOARD ACTION

DESCRIPTION: Presentation – Lowell, Ranlo, Dallas PD Mission Trip

AGENDA ITEM NO. 3A

MEETING DATE:1/28/25

BACKGROUND INFORMATION:

There will be a PowerPoint presentation followed by a few officers discussing the Mission Trip to Lake Lure and Chimney Rock in October 2024, that the Dallas PD, Ranlo PD, Ranlo FD, and Lowell PD participated in during Hurricane Helene.

MANAGER RECOMMENDATION:

BOARD ACTION TAKEN:

TOWN OF DALLAS, NORTH CAROLINA

REQUEST FOR BOARD ACTION

DESCRIPTION: Volunteer Company Officer of the Year for 2024

AGENDA ITEM NO. 3B

MEETING DATE: 1/28/25

BACKGROUND INFORMATION:

Fire Chief Earl Withers the III, to formally introduce Chris Page who was awarded the Western North Carolina Association of Firefighters Volunteer Company Officer of the Year award for 2024.

MANAGER RECOMMENDATION:

BOARD ACTION TAKEN:

TOWN OF DALLAS, NORTH CAROLINA

REQUEST FOR BOARD ACTION

DESCRIPTION: Gaston 250 Presentation

AGENDA ITEM NO. 3C

MEETING DATE: 1/28/25

BACKGROUND INFORMATION:

Director of Communications & Marketing Department, Dandria Bradley, will be giving the Gaston 250 presentation on behalf of Gaston County.

MANAGER RECOMMENDATION:

BOARD ACTION TAKEN:

TOWN OF DALLAS, NORTH CAROLINA

REQUEST FOR BOARD ACTION

DESCRIPTION: § 91.02 Noises Expressly Prohibited

AGENDA ITEM NO. 3D

MEETING DATE: 1/28/25

BACKGROUND INFORMATION:

At the November 12th Board Meeting, Staff was tasked with reviewing the noise ordinance, identifying issues, and gathering facts. They are to present copies of the ordinance and recommendations at the next work session for the Board's review.

Findings:

July 2012 - Item 10F- Staff was advised to present a revised ordinance at the next meeting with a public hearing.

August 2012 - 1st item under Public Hearing - 3 yays/2 nays - needed 4 affirmative votes from Board Members to pass, brought back to next meeting to vote again.

September 2012 - Item 9A - No motion was made, so ordinance will remain in its original form.

Town staff worked on revising this ordinance and are proposing to remove the General Entertainment ordinance and replacing it with the same times as currently stated in our ordinance with also including dbA ranges as well.

Attached is the revised noise ordinance

MANAGER RECOMMENDATION:

BOARD ACTION TAKEN:

TOWN OF DALLAS, NORTH CAROLINA

REQUEST FOR BOARD ACTION

DESCRIPTION: Personnel Policy Approval

AGENDA ITEM NO. 3E

MEETING DATE: 1/28/2025

BACKGROUND INFORMATION:

The Administration/Personnel sub-committee of the Board of Aldermen met on October 12, 2023 to discuss employee compensation and ways to ensure that employee compensation is appropriate. In order to ensure that the Town's salary structure, job descriptions, and Personnel Policy are up to date, the Committee is recommending that a salary study be done that will also include updating job descriptions and the Personnel Policy. The study will be conducted by The MAPS Group and can be accomplished in time to make necessary adjustments in the upcoming FY2024/25 budget year.

The Salary Study was completed in July 2024 and now we are to the last phase of this study with updating our personnel policy. At the November 26th worksession, the policy was discussed only in regards to changing the grievance officer. After further investigation, the Town Manager would like to be the grievance officer, reflected in the policy, instead of the Mayor going forward.

Also, in our previous policy, Department Heads were to be on a twelve month probationary period. In the new policy, we'd like to have the department heads on a six month probationary period like regular employees with the exception that the Manager can extend the probationary period another six months if they deem it necessary.

MANAGER RECOMMENDATION: Adopt the newly updated Personnel Policy

BOARD ACTION TAKEN:

TOWN OF DALLAS, NORTH CAROLINA

REQUEST FOR BOARD ACTION

DESCRIPTION: New World IT Provider for the Police Department

AGENDA ITEM NO. 3F

MEETING DATE: 1/28/2025

BACKGROUND INFORMATION:

In February 2023, the Town began using a new IT provider for the Town. This company is well known, however, they are not equipped as much as we thought for Police Departments. Over the last year, we have had a lot of hiccups with our current provider and our officers are not able to do their day to day operations due to waiting on IT to fix their issues they are having. Staff has had numerous meetings with the current provider, as well as the proposed new provider.

Chief Walls would like to discuss another IT provider for the Police Department. Attached, you will find a breakdown cost of:

- 1) Startup
- 2) Cost the PD could reduce this fiscal year
- 3) Annual cost to our current IT provider for the Police Department.

If approved to move forward, a budget amendment will follow in February for final approval.

MANAGER RECOMMENDATION: To discuss going forward with Tyler Technologies (New World) for the Dallas Police Department's IT.

BOARD ACTION TAKEN:

Tyler Technologies (City of Gastonia and Gaston County)

New World Start Up Cost

Amendment for FY25

\$22,080	Connectivity/Software/Hardware
\$56,350	Equipment/ Laptops/ Printers/ Etc
\$2,500	Spectrum (\$500 monthly cost)
\$24,500	Gastonia IT (\$49k annually)
<u>\$105,430</u>	

Deletions from current budget if went live in February

In Current Budget	\$ 2,200.00	Cell Phones
	\$ 722.75	Desk Phones
	\$ 3,420.00	Mifis
	\$ 24,800.00	Current IT Provider (Yearly Cost \$59,520)
	\$ 31,142.75	Total reduction for FY 2025

New World Yearly Cost	\$49,000	Gastonia IT
FY 2025-2026 budget	\$6,000	Spectrum Internet
	<u>\$55,000</u>	

Estimated Initial Costs to Dallas for Site Configuration

Connectivity/Software/Hardware Pricing (Required)

Quantity	Item	Price/unit	Total Price	Purpose
2	Aruba APs for WIFI	\$ 575.00	\$ 1,150.00	Wireless access for MDTs while in building - Possibly needed for Property/Evidence
1	Cisco 9200L 24-port Switch	\$ 4,000.00	\$ 4,000.00	Connectivity for firewall, desktops, printers, wireless access points, etc.
1	Vertiv GXT51500 1350wRT12V UPS	\$ 800.00	\$ 800.00	Battery backup for Networking Equipment
1	Intellislots RDU101 SNMP Card	\$ 190.00	\$ 190.00	Monitoring for battery backup
30	Entrust License - User	\$ 18.00	\$ 540.00	User license for 2-Factor Authentication
30	Entrust Hard Token	\$ 30.00	\$ 900.00	Physical keyfob for 2-Factor Authentication
30	NetMotion License - Device	\$ 300.00	\$ 9,000.00	License for VPN connection for MDTs
1	Netmotion Maintenance - First Year	\$ 1,500.00	\$ 1,500.00	Support for VPN connection for MDTs
1	Cisco C8200L-1N-4T Network Router	\$ 4,000.00	\$ 4,000.00	Cisco Metro-E Network Router
Total				\$ 22,080.00

Items above are all required for connectivity. Note that Entrust and NetMotion must be purchased in blocks of 10.

Device Pricing

19	Panasonic MDT	\$ 2,714.00	\$ 51,566.00	You can adjust quantity to suit initial need
0	Havis locking MDT Car Mount	\$ 619.00	\$ -	You can adjust quantity to suit initial need
5	Desktop Dock for FZ55 with AC Adapter	\$ 425.00	\$ 2,125.00	
4	Monitor, 27"	\$ 146.00	\$ 584.00	You can adjust quantity to suit initial need
0	Handheld Inventory Scanner	\$ 2,500.00	\$ -	Optional (can use surplus cell phone)
1	USB Scanner	\$ 175.00	\$ 175.00	
0	Topaz Signature pad	\$ 500.00		Optional (not req'd if signature capture not used in property system)
1	Zebra thermal printer	\$ 590.00	\$ 590.00	Will need if using Property Room bar codes
3	KVM Switch, 2 PC, share dual monitors 4K, USB wi	\$ 100.00	\$ 300.00	Amazon KVM
1	HP Color Laserjet	\$ 1,010.00	\$ 1,010.00	HP LaserJet Enterprise 5700dn
Required Total			\$ 56,350.00	

Most items above are optional, conditional, or quantities can be changed.

Total Estimated Initial Cost **\$ 78,430.00**

Other items to consider and budget for as needed

12	Spectrum Internet Service	\$ 500.00	\$ 6,000.00	If additional service needed (Monthly Charge) This is connectivity from Dallas PD to the City of Gastonia. Dallas IT to work with vendor to quote if any add'l needed
0	Cat 6 wiring pulls as needed	\$ -	\$ -	
0	Additional copier/scanner/fax	\$ -	\$ -	Existing Sharp does NOT support multiple network cards.