

**Town of Dallas Board of Aldermen Regular Meeting
Dallas Historic Courthouse, 131 N. Gaston St. Dallas
Tuesday, February 11th, 2025 6:00 PM**



Hayley Beaty, Mayor Sam Martin, Mayor Pro-Tem
Frank Milton Jerry Cearley
Hoyle Withers Alan Cloninger

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1. **Invocation and Pledge of Allegiance to the Flag** *(Please stand for Invocation and remain standing for Pledge of Allegiance)*
 2. **Motion to Approve Agenda with Additions or Deletions**
 3. **Motion to Approve Minutes**
 - A. January 14th Minutes, January 27th Strategic Planning Minutes, January 28th Work Session Minutes 2
 4. **Recognition of Citizens: Time set by Mayor** *(Speakers are asked to use proper decorum and to limit comments to no more than three minutes.)*
 - A. Student of the Month – Carr Elementary
 5. **Motion to Approve Consent Agenda** *(to be acted on collectively, unless removed for further discussion)*
 - A. Black History Month Proclamation 9
 - B. Budget Amendment - New World IT Provider 11
 - C. Budget Amendment - Police Grant Reimbursement 13
 - D. Award Bid Contract - Robinson Street Stream Bank Stabilization 15
 6. **Public Hearings** *(Motion to enter Public Hearing to open the floor for citizens to speak. Motion to go out of Public Hearing. Motion to approve, deny, or table item.)*
 - A. No Public Hearings
 7. **Old Business**
 - A. No Old Business
 8. **New Business**
 - A. Board Meeting Location Change 18
 - B. Revised Noise Ordinance 21
 - C. Personnel Policy Approval 25
 9. **Mayor’s Report**
 10. **Manager’s Report**
 11. **Adjourn**

MINUTES FOR BOARD OF ALDERMEN MEETING
January 14th, 2025
6:00 PM

The following elected officials were present: Mayor Beaty, Alderman Milton, Alderman Martin, Alderman Cearley, Alderman Cloninger and Alderman Withers.

The following Staff members were present: Jonathan Newton, Town Manager; Marcus Fleming, Police Captain; Lanny Smith, Electric Director; Tom Hunn, Town Attorney; Zack Foreman, Assistant Public Works Director; Lindsey Tysinger, Town Clerk; Earl Withers III, Fire Chief; Kristin Boone, Finance Director; Alex Wallace, Parks and Recreation Director; Brittany Beam, Planner; and Bill Trudnak Public Works Director.

Mayor Beaty called the meeting to order at 6:00pm.

Mayor Beaty opened with the Invocation and the Pledge of Allegiance to the Flag.

Approval of Agenda:

Alderman Cloninger made a motion to approve the agenda with additions, seconded by Alderman Martin and carried unanimously.

Approval of Minutes:

Alderman Cloninger motioned to approve the minutes from the December 5th Special Meeting Minutes, and the December 10th Regular Meeting, seconded by Alderman Martin and carried unanimously.

Recognition of Citizens:

The Mayor opened the floor for the Recognition of Citizens and Public Comment.

Dr. Duncan, of Carr Elementary School, presented the Students of the Month.

Mike Fields, of 1333 Philadelphia Church Road, was pleased with the holiday season, the Courthouse and square were beautiful. Expressed that the town did a great job with communication and preparation for the winter storm, and having the warming shelter available. Fields would like to see more people sign up for Nixle. Fields thanked the Town Staff.

Curtis Wilson of 438 S. Gaston St., Prayed over our Town, Western Carolina, the ones affected by the California fires, Town Staff, Board, and Public Safety Departments.

Gabriel Pelayo of 307 N Oakland St. has lived in town for over 30 years and has not seen any bicycle lanes. Asked the Board if they would consider adding lanes or if there are any plans. Would like to have the Board Meeting time and dates added to the utility bills to inform people of the Board Meetings.

Consent Agenda:

Item 5A - Budget Amendment – NC Amateur Sports Youth Grant Amendment

In October 2024, Alex (Parks and Recreation) teamed up with Barry Webb (Grants Administrator) and applied for a Youth Sports Grant for Equipment and Facility Updates/Enhancements. Staff determined for this grant, the Town has a need for new basketball rims and backboards at Dennis Franklin Gym. On December 23rd, we were notified that we have been awarded this grant to Dallas! The Town has received a quote for the rims and backboards with a height adjustment option, if needed. We will need to appropriate \$1,500 of fund balance to cover the excess cost of materials. Attached, you will find a budget amendment appropriating funds to purchase the basketball rims and backboards. (Exhibit 5A-1)

Grant Award = \$5,000

Quote = \$6,500

Alderman Milton made a motion to approve the Consent Agenda, seconded by Alderman Cearley and carried unanimously.

Public Hearings:

Item 6A - Summey Creek Rezoning

Nolan Groce of Urban Design Partners, on behalf of Sammey Creek Dallas LLC, property owner, submitted a conventional rezoning request on 7/1/2024. They are requesting to rezone a portion of parcels 312382 and 309511 from R-12/R-1 zoning to R-5. On September 19th, the Planning Board voted to send a recommendation to the Board of Aldermen to approve the rezoning request, along with statements of consistency and reasonableness for the rezoning. Public Ad was sent out for December 22nd, and January 2nd. Adjacent letters sent out on December 19th. Property signed December 19th. All supporting documentation for the application is attached, including minutes from the Planning Board meeting with the consistency and reasonableness statements. (Exhibit 6A 1-10)

Alderman Milton made a motion to go into the public hearing, seconded by Alderman Cearley and carried unanimously.

Mayor Beaty opened the floor for citizens to speak during public hearing, there was no public comment made by citizens.

Alderman Milton made a motion to go out of the public hearing, seconded by Alderman Cloninger and carried unanimously.

Alderman Cloninger made a motion to adopt the Zoning Map Amendment and approve the Consistency Statement, seconded by Alderman Cearley and carried unanimously.

New Business:

Item 8A - 2025-2026 Biennium Legislative Goals NCLM Board Proposed Recommended Goals (Added Item)

In early 2020, the League's Board of Directors revised the member-driven process that forms our organization's legislative policy positions—their goal is to expand the process to receive as much input from all of our municipal officials that reflects the diversity of our members' opinions and circumstances. This member-driven process coincides with the start of each new legislative biennium. During even-numbered years, members come together to share their legislative goals and priorities. Review, discuss and determine which of the proposed legislative goals our municipality supports. Each municipality may select 10 of the 16 proposed goals. Designate a single Voting Delegate who will cast the municipality's vote by this Thursday, January 16, 2025. Attached is the Resolution designating the Town Clerk as the voting delegate, along with the 16 legislative goal statements. (Exhibit 8A 1-3)

Alderman Milton made a motion to adopt the 2025-2026 NC League of Municipalities Biennium Legislative Goals and Core Municipal Principles Resolution, seconded by Alderman Martin and carried unanimously.

Mayor's Report:

Mayor Beaty informed that we are continuing disaster relief efforts with The Red Truck Men in Black Mountain and other areas in Western North Carolina. There will be another relief effort trip coming up in March that is being planned, to be on the lookout for that.

Manager's Report:

Earl Withers III, Fire Chief, informed the Board and Staff that the Western North Carolina Association of Firefighters is tomorrow at 6:30PM. It is Earls last meeting as President, and they will be presenting an award to Chris Page.

Town Manager, Jonathan Newton informed the Board and Staff of the Martin Luther King Jr. Event on Monday January 20th, 2025 and the Strategic Planning Meeting on Monday January 27th, 2025. Newton informed citizens that the Town did do a bike plan a few years ago and would look into funding and grants to move forward.

Alderman Milton made a motion to adjourn, seconded by Alderman Martin and carried unanimously (6:30).

Hayley Beaty, Mayor

Lindsey Tysinger, Town Clerk

**MINUTES FOR BOARD OF ALDERMEN
STRATEGIC PLANNING MEETING
January 27th, 2025
1:00 PM**

The following elected officials were present: Mayor Beaty, Alderman Cloninger, Alderman Milton, Alderman Withers, Alderman Martin and, Alderman Cearley.

The following Staff members were present: Jonathan Newton, Town Manager; Lindsey Tysinger, Town Clerk; Robbie Walls, Police Chief; Marucs Fleming, Police Captain; Kristin Boone, Finance Director; Bill Trudnak, Public Works Director; Zack Foreman, Assistant Public Works Director; Willie Smith, Electric Director; Sonny Gibson, Electric Supervisor; Earl Withers, Fire Chief; Dusty Haney, Assistant Fire Chief; Brittany Beam, Planner; Alex Wallace, Recreation Director; and Matt Denham, Assistant Parks and Recreation Director.

Mayor Beaty called the meeting to order at 12:45 pm and made opening remarks concerning the upcoming budget process.

The Town Manager, Jonathan Newton, went over the current budget information including a review of the General Fund balances, current revenue streams, property tax breakdowns, retirement contributions, and potential projects.

A discussion between Staff and the Board took place to establish priorities for equipment purchases and potential projects within each department. These conversations will serve as the foundation for the Finance Director and Town Manager to develop a proposed budget for FY 2025-26.

The meeting adjourned at 3:39 pm.

Hayley Beaty, Mayor

Lindsey Tysinger, Town Clerk

MINUTES FOR BOARD OF ALDERMEN WORK SESSION
January 28th, 2025
5:00 PM

The following elected officials were present: Mayor Beaty, Alderman Martin, Alderman Withers, Alderman Cloninger, Alderman Milton, and Alderman Cearley.

The following Staff members were present: Jonathan Newton, Town Manager; Robbie Walls, Police Chief; Lanny Smith, Electric Director; Bill Trudnak, Public Works Director; Lindsey Tysinger, Town Clerk; Zack Foreman, Assistant Public Works Director; Kristin Boone, Finance Director; Brittany Beams, Planner; Sonny Gibson, Electric Supervisor; Dusty Haney, Assistant Fire Chief; Chris Page, Fire Captain; Earl Withers, Fire Chief; and Marcus Fleming, Police Captain.

Mayor Beaty called the meeting to order at 5:00 pm.

The Mayor then opened with the Pledge of Allegiance to the Flag.

Mayor Beaty asked if there were any additions or deletions to the agenda. Alderman Cloninger made a motion to approve the agenda, seconded by Alderman Cearley and carried unanimously.

New Business:

Item 3A - Presentation – Lowell, Ranlo, Dallas PD Mission Trip

There will be a PowerPoint presentation followed by a few officers discussing the Mission Trip to Lake Lure and Chimney Rock in October 2024, that the Dallas PD, Ranlo PD, Ranlo FD, and Lowell PD participated in during Hurricane Helene.

Chief Harrison of Lowell showcased a slideshow detailing the Mission Trip to Lake Lure and Chimney Rock. He highlighted the dedication of the officers in assisting the impacted areas and the devastation they encountered. Board members and staff expressed their gratitude to the officers for their hard work, concluded in a standing ovation.

Item 3B - Volunteer Company Officer of the Year for 2024

Fire Chief Earl Withers the III, to formally introduce Chris Page who was awarded the Western North Carolina Association of Firefighters Volunteer Company Officer of the Year award for 2024.

Fire Chief Withers spoke on the hard work and dedication of Captain Chris Page by detailing some of his top moments as a Firefighter for the Dallas Fire Department. Board and Staff congratulated Chris for his accomplishment.

Item 3C - Gaston 250 Presentation

Director of Communications & Marketing Department, Dandria Bradley, will be giving the Gaston 250 presentation on behalf of Gaston County.

Dandria Bradley presented a slide presentation detailing Gaston 250. Ms. Bradley stated that on July 4, 2026 America will celebrate its 250th birthday, this initiative was launched at the federal level and then pushed down to the state level. Gaston County was able to receive funding in the amount of \$10,000 in the first round of grants from the North Carolina Department of Natural and Cultural Resources to fund our efforts in getting the word out about Gaston 250 and America 250. Gaston county was one of the first to form a committee, the Gaston 250 Committee is made up of more than forty members that represent multiple historical groups throughout the county and most municipalities. Last year the committee created a logo that was approved in September. There has also been a website created for people to begin to gain information from. Within the upcoming year and half the committee plans to get the word out about the Gaston 250 initiative.

Item 3D - § 91.02 Noises Expressly Prohibited

At the November 12th Board Meeting, Staff was tasked with reviewing the noise ordinance, identifying issues, and gathering facts. They are to present copies of the ordinance and recommendations at the next work session for the Board's review.

Findings:

July 2012 - Item 10F- Staff was advised to present a revised ordinance at the next meeting with a public hearing. August 2012 - 1st item under Public Hearing - 3 yays/2 nays - needed 4 affirmative votes from Board Members to pass, brought back to next meeting to vote again. September 2012 - Item 9A - No motion was made, so ordinance will remain in its original form. Town staff worked on revising this ordinance and are proposing to remove the General Entertainment ordinance and replacing it with the same times as currently stated in our ordinance with also including dbA ranges as well. Attached is the revised noise ordinance.

Town Manager Jonathan Newton presented the item and discussed the revised noise ordinance. This item will be brought back to Februarys meeting for vote.

Item 3E - Personnel Policy Approval

The Administration/Personnel sub-committee of the Board of Aldermen met on October 12, 2023 to discuss employee compensation and ways to ensure that employee compensation is appropriate. In order to ensure that the Town's salary structure, job descriptions, and Personnel Policy are up to date, the Committee is recommending that a salary study be done that will also include updating job descriptions and the Personnel Policy. The study will conducted by The MAPS Group and can be accomplished in time to make necessary adjustments in the upcoming FY2024/25 budget year. The Salary Study was completed in July 2024 and now we are to the last phase of this study with updating our personnel policy. At the November 26th work session, the policy was discussed only in regards to changing the grievance officer. After further investigation, the Town Manager would like to be the grievance officer, reflected in the policy, instead of the Mayor going forward. Also, in our previous policy, Department Heads were to be on a twelve month probationary period. In the new policy, we'd like to have the department heads on a six month probationary period like regular employees with the exception that the Manager can extend the probationary period another six months if they deem it necessary.

Town Manager Jonathan Newton presented the item, stated that at the previous meeting it was discussed to change the grievance officer from Mayor to Town Manager. Newton looked into other municipalities and the grievance officer is also the Town Manager. The other change is the probationary period for Department Heads from a 12 Month period to a 6 Month period with the exception that the Manager can extend the probationary period another six months. This item will be brought back to the February meeting for vote.

Item 3F - New World IT Provider for the Police Department

In February 2023, the Town began using a new IT provider for the Town. This company is well known, however, they are not equipped as much as we thought for Police Departments. Over the last year, we have had a lot of hiccups with our current provider and our officers are not able to do their day to day operations due to waiting on IT to fix their issues they are having. Staff has had numerous meetings with the current provider, as well as the proposed new provider.

Chief Walls would like to discuss another IT provider for the Police Department. Attached, you will find a breakdown cost of:

- 1) Startup
- 2) Cost the PD could reduce this fiscal year
- 3) Annual cost to our current IT provider for the Police Department.

If approved to move forward, a budget amendment will follow in February for final approval. (Exhibit 3F 1-2)

Town Manager Jonathan Newton presented the item, went over the breakdown of New World IT and discussed cuts that could be made in the budget to assist with the cost. Staff discussed with the Board the current problems they are experiencing with our current IT preventing Officers from being able to do their duties. This item will be brought back to the February meeting for vote.

Mayor's Report

Mayor Beaty informed staff and Board of an upcoming Disaster Relief trip in Black Mountain with the Red Truck Men on March 8th, will give us more information closer to date.

Manager Report

Town Manager, Jonathan Newton informed staff and Board that the Parks and Recreation Department received an event application from the No Brainer Foundation, for Jackson Hall Celebration of Life on March 11th 6-8 PM at the ballfield behind Carr Elementary.

Alderman Cloninger made a motion to adjourn, seconded by Alderman Cearley and carried unanimously (5:57).

Hayley Beaty, Mayor

Lindsey Tysinger, Town Clerk

TOWN OF DALLAS, NORTH CAROLINA

REQUEST FOR BOARD ACTION

DESCRIPTION: Proclamation of February as Black History Month

AGENDA ITEM NO. 5A

MEETING DATE: 2/11/2025

BACKGROUND INFORMATION:

Black History Month is an annual celebration of achievements by Black Americans and a time for recognizing the significant role of African Americans in U.S. history. The event grew out of “Negro History Week,” the brainchild of noted historian Carter G. Woodson and other prominent African Americans. President Gerald R. Ford officially recognized Black History Month in 1976, calling upon the public to ‘seize the opportunity to honor the too-often neglected accomplishments of Black Americans in every area of endeavor throughout our history’. Since 1976, every U.S. president has officially designated the month of February as Black History Month. Other countries around the world, including Canada and the United Kingdom, also devote a month to celebrating Black history.

A proclamation is attached recognizing February as Black History Month.

MANAGER RECOMMENDATION:

BOARD ACTION TAKEN:

Proclamation of Black History Month 2025

WHEREAS, throughout the month of February, Black History Month with the theme of “*African Americans and Labor*”, will be observed in our State and Nation as a tangible way of encouraging all citizens to learn about and appreciate the contributions of African Americans and their impact on our past, present, and future; and

WHEREAS, Black History Month’s early origins began in February 1926, when “Negro History Week” was established by Dr. Carter G. Woodson, a Harvard scholar and a son of former slaves. Dr. Woodson launched an initiative to encourage the study of black history and the African American experience in the United States. He chose February because it marked the birthdays of President Abraham Lincoln and the American abolitionist Frederick Douglass. Dr. Woodson’s legacy influenced the eventual shift from “Negro History Week” to a month-long celebration later to be established in the mid 1970’s and celebrated thereafter as “Black History Month: and

WHEREAS, African American legends such as writer Maya Angelou, freedom fighter Harriet Jacobs, educator Dr. Charlotte Hawkins Brown, scholar John Hope Franklin, sport hero Michael Jordan, artist Romare Bearden, and musicians John Coltrane and Thelonious Monk went from being citizens of North Carolina to citizens of the world; and

WHEREAS, North Carolina’s African American history is celebrated and studied at State Historic sites such as Historic Edenton, Charlotte Hawkins Brown Museum, Somerset Place, Historic Stagville, Reed Gold Mine, Tryon Palace Historic Sites & Gardens, Roanoke Island Festival Park, and the N.C. Transportation Museum; and

WHEREAS, Black History Month pays tribute to and recognizes the numerous outstanding accomplishments, past and present, that African Americans make to our community, state, nation, and the world;

WHEREAS, the year 2025 also marks the sixty first anniversary of the Civil Rights Act, which was first proposed by President John F. Kennedy in 1963, and eventually signed into law during the height of the American Civil Rights Movement on July 2, 1964 by President Lyndon B. Johnson. The legislation prohibited discrimination on the basis of race, color, religion, sex, or national origin and paved the way for future anti-discrimination legislation.

NOW, THEREFORE, the Town of Dallas Board of Aldermen, as adopted this the 11th day of February 2025, do hereby proclaim February 2025 as “BLACK HISTORY MONTH” and call upon the citizens of Dallas to observe and commemorate Black History Month as we celebrate the accomplishments and contributions of African Americans.

Hayley A. Beaty, Mayor

ATTESTED:

Lindsey Tysinger, Town Clerk

TOWN OF DALLAS, NORTH CAROLINA

REQUEST FOR BOARD ACTION

DESCRIPTION: Budget Amendment for New World IT Service for Police Dept.

AGENDA ITEM NO. 5B

MEETING DATE: 2/11/2025

BACKGROUND INFORMATION:

Mentioned at the strategic planning meeting, the current IT provider for the Town is not working for our Police Department. Having had a year of troubleshooting, we feel it is best to join the County with their Tyler Technologies software. With this amendment, the City of Gastonia will be our primary IT support for the police department. Startup Costs to begin now would be as follows:

\$22,700 – Connectivity/Software/Hardware
\$61,588- Equipment/Laptops/Printers
\$2,500- Spectrum (\$500 monthly costs)
\$25,750- Gastonia IT (\$51,500 annually)
\$112,538 for FY 2025

With this, the Police department would be able save roughly \$31,142.75 for the remainder of the fiscal year if this amendment is approved and we move forward.

The yearly cost after the initial startup fee would be: approximately \$51,500 annually, which would be paid to the City of Gastonia and Gaston County. Currently, we are paying IT for the police department \$59,520 annually, which would be a savings of roughly \$8,000.

MANAGER RECOMMENDATION: Approve budget amendment for Police Department Grant, as presented.

BOARD ACTION TAKEN:

Town of Dallas
Budget Amendment

Date: February 11, 2025

Action: General Fund Amendment

Purpose: To appropriate funds for new IT provider (New World)

Number: GF-003

Fund	Dept	Line Item	Item Description	Original Amount	Amended Amount	Difference
10	5100	3400	Equipment	\$5,000	\$89,288	\$84,288
10	5100	4500	Contract Services	\$72,787	\$101,037	\$28,250
10	3999	0000	Fund Balance Appropriated	\$426,161	\$538,699	\$112,538

Approval Signature
(Town Manager)

TOWN OF DALLAS, NORTH CAROLINA

REQUEST FOR BOARD ACTION

DESCRIPTION: Budget Amendment for Police Department Grant Reimbursement

AGENDA ITEM NO. 5C

MEETING DATE: 2/11/2025

BACKGROUND INFORMATION:

The Police Department was awarded a grant in FY 2024 by the Department of Public Safety to purchase Bolawraps (a handheld remote restraint device). We purchased the items in June of 2024 and submitted for reimbursement. The grant check came in January 2025 for \$23,006.02.

A budget amendment is attached to accept the grant funds, lowering Fund Balance.

MANAGER RECOMMENDATION: Approve budget amendment for Police Department Grant, as presented.

BOARD ACTION TAKEN:

Town of Dallas
Budget Amendment

Date: February 11, 2025

Action: General Fund Amendment

Purpose: To Accept Reimbursement from NC Dept of Public Safety for Bolawrap Grant

Number: GF-002

Fund	Dept	Line Item	Item Description	Original Amount	Amended Amount	Difference
10	3455	0000	Grant Revenue	\$5,000	\$28,006	\$23,006
10	3999	0000	Fund Balance Appropriated	\$426,161	\$403,155	(\$23,006)

Approval Signature
(Town Manager)

TOWN OF DALLAS, NORTH CAROLINA

REQUEST FOR BOARD ACTION

DESCRIPTION: Award Contract for Robinson Street Stream Bank Stabilization

AGENDA ITEM NO. 5D

MEETING DATE: 2/11/2025

BACKGROUND INFORMATION:

Requests for Proposals were sent out for Robinson Street Stream Bank Stabilization. Bids were opened on January 23rd, 2025. Two Brothers Utilities were the lowest, responsible, responsive bidder at \$70,322.40. This project will cover work to stabilize a stream bank with rip rap. Attached is the bid sheet and recommendation letter to award the bid.

In 2022, the Town applied for and was awarded an Environmental Enhancement Grant (EEG) for \$49,500. We have budgeted a total of \$110,000 for this project, which up to \$60,500 will be paid for by the Town.

MANAGER RECOMMENDATION: Award the bid to Two Brothers Utilities, as presented.

BOARD ACTION TAKEN:

Town of Dallas
Robinson Street Stream Bank Stabilization
Storm Drainage Improvements

January 23, 2025

BID TAB

DESCRIPTION	QTY.	UNITS	Engineer's Estimate			Two Brothers Utilities			S.C. Lovelace & Sons, Inc.			Enviro Pond, LLC		
			UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT		
Mobilization	1.00	LS	\$10,000.00	\$10,000.00	\$3,500.00	\$3,500.00	\$3,000.00	\$3,000.00	\$13,000.00	\$13,000.00	\$13,000.00	\$13,000.00		
Clearing & Grubbing	0.10	AC	\$100,000.00	\$10,000.00	\$95,000.00	\$9,500.00	\$3,000.00	\$3,000.00	\$250,000.00	\$25,000.00	\$25,000.00	\$25,000.00		
Unclassified Excavation	36.72	CY	\$100.00	\$3,672.00	\$120.00	\$4,406.40	\$375.00	\$13,770.00	\$408.50	\$15,000.12	\$15,000.12	\$15,000.12		
Barrow Excavation	51.16	CY	\$100.00	\$5,116.00	\$100.00	\$5,116.00	\$625.00	\$31,975.00	\$234.56	\$12,000.09	\$12,000.09	\$12,000.09		
Rock Excavation	10.00	CY	\$200.00	\$2,000.00	\$150.00	\$1,500.00	\$300.00	\$3,000.00	\$500.00	\$5,000.00	\$5,000.00	\$5,000.00		
Class 57 Washed Stone	10.00	TNS	\$60.00	\$600.00	\$70.00	\$700.00	\$50.25	\$502.50	\$250.00	\$2,500.00	\$2,500.00	\$2,500.00		
Temporary Grassing (Seed & Mulch)	1000.00	SF	\$1.00	\$1,000.00	\$0.80	\$800.00	\$1.00	\$1,000.00	\$4.00	\$4,000.00	\$4,000.00	\$4,000.00		
Permanent Grassing (Seed & Mulch)	2000.00	SF	\$2.00	\$4,000.00	\$0.95	\$1,900.00	\$1.50	\$3,000.00	\$2.00	\$4,000.00	\$4,000.00	\$4,000.00		
NAG SC-150 Erosion Control Netting	2000.00	SF	\$5.00	\$10,000.00	\$0.60	\$1,200.00	\$2.50	\$5,000.00	\$2.00	\$4,000.00	\$4,000.00	\$4,000.00		
Class B Rip-Rap Bank Stabilization /W Filter Fabric (Complete in P	41.00	TNS	\$75.00	\$3,075.00	\$100.00	\$4,100.00	\$525.00	\$21,525.00	\$500.00	\$20,500.00	\$20,500.00	\$20,500.00		
Log Cross Vain (Complete in Place)	2.00	EA	\$500.00	\$1,000.00	\$6,500.00	\$13,000.00	\$1,500.00	\$3,000.00	\$6,000.00	\$12,000.00	\$12,000.00	\$12,000.00		
Gravel Construction Entrance (Including Maintenance)	1.00	EA	\$4,000.00	\$4,000.00	\$10,300.00	\$10,300.00	\$3,500.00	\$3,500.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00		
Silt Fence (Installed & Maintained)	300.00	LF	\$5.00	\$1,500.00	\$6.00	\$1,800.00	\$7.50	\$2,250.00	\$20.00	\$6,000.00	\$6,000.00	\$6,000.00		
Traffic Control	1.00	LS	\$1,000.00	\$1,000.00	\$2,500.00	\$2,500.00	\$1,000.00	\$1,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00		
Contingency	1.00	LS	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00		
Total				\$66,963.00		\$70,322.40		\$105,522.50		\$140,500.21		\$140,500.21		

MEMORANDUM

Date: February 3, 2025

To: Jonathan Newton, Town Manager

Thru:

From: Kristin Boone, Director of Finance

Subject: Motion to award a contract to Two Brothers Utilities for Robinson Street Stream Bank Stabilization. The RFP's were open at 3:00 PM on January 23rd, 2025. Three bids were opened with the following costs: \$140,500.21, \$105,522.50, \$70,322.40 with the engineering estimate to be \$66,963. Two Brothers Utilities were the lowest, responsible, responsive bidder at \$70,322.40. This contract will cover the work to stabilize a stream bank with rip rap. The Town has received grant funding for this project.

Recommendations: We recommend that the Town Board award the contract to Two Brothers Utilities in the amount of \$70,322.40



Kristin Boone, Finance Director

TOWN OF DALLAS, NORTH CAROLINA

REQUEST FOR BOARD ACTION

DESCRIPTION: Board Meeting Location Change

AGENDA ITEM NO. 8A

MEETING DATE:2/11/2025

BACKGROUND INFORMATION:

On January 27th at the Strategic Planning Meeting, Mayor Beaty suggested moving the Board Meetings back to the Community Room at the Fire Department due to the sound quality issues of the Meetings at the Courthouse.

MANAGER RECOMMENDATION: Approve the relocation of the Board Meetings to the Community Room, and the 2025 Meeting Schedules with the updated location.

BOARD ACTION TAKEN:

Town of Dallas
Board of Aldermen 2025 Meeting Schedule

Tuesday, January 14, 2025	6:00 PM	Dallas Courthouse
Tuesday, February 11, 2025	6:00 PM	Dallas Courthouse
Tuesday, March 11, 2025	6:00 PM	Community Room
Tuesday, April 8, 2025	6:00 PM	Community Room
Tuesday, May 13, 2025	6:00 PM	Community Room
Tuesday, June 10, 2025	6:00 PM	Community Room
Tuesday, July 8, 2025	6:00 PM	Community Room
Tuesday, August 12, 2025	6:00 PM	Community Room
Tuesday, September 9, 2025	6:00 PM	Community Room
Tuesday, October 14, 2025	6:00 PM	Community Room
Monday, November 10, 2025	6:00 PM	Community Room
Tuesday, December 9, 2025	6:00 PM	Community Room

Town of Dallas
Board of Aldermen 2025 Work Session Schedule

Monday, January 27, 2025 (Strategic Planning)	1:00 PM	Community Room
Tuesday, January 28, 2025	5:00 PM	Dallas Courthouse
Tuesday, February 25, 2025	5:00 PM	Community Room
Tuesday, March 25, 2025	5:00 PM	Community Room
Tuesday, April 22, 2025	5:00 PM	Community Room
Tuesday, May 27, 2025	5:00 PM	Community Room
Tuesday, June 24, 2025	5:00 PM	Community Room
Tuesday, July 22, 2025	5:00 PM	Community Room
Tuesday, August 26, 2025	5:00 PM	Community Room
Tuesday, September 23, 2025	5:00 PM	Community Room
Tuesday, October 28, 2025	5:00 PM	Community Room
Tuesday, November 25, 2025	5:00 PM	Community Room
Tuesday, December 23, 2025		No Work Session Scheduled

TOWN OF DALLAS, NORTH CAROLINA

REQUEST FOR BOARD ACTION

DESCRIPTION: § 91.02 Noises Expressly Prohibited

AGENDA ITEM NO. 8B

MEETING DATE: 2/11/2025

BACKGROUND INFORMATION:

At the November 12th Board Meeting, Staff was tasked with reviewing the noise ordinance, identifying issues, and gathering facts. They are to present copies of the ordinance and recommendations at the next work session for the Board's review.

Town staff have been reviewing the existing ordinance and recommend to remove the General Entertainment ordinance. Staff suggest replacing it with the same timeframes currently outlined in our ordinance, while also adding dBA ranges. The updated ordinance was presented at the January 28th Work Session. Staff was directed to bring the revised ordinance back to the February 11th Meeting for a vote.

Attached is the revised noise ordinance

MANAGER RECOMMENDATION: Approve the revised noise ordinance.

BOARD ACTION TAKEN:

§ 91.01 GENERALLY.

(A) It shall be unlawful for any person, firm or corporation to create or assist in creating, permit, continue or permit the continuance of any unreasonably loud, disturbing and unnecessary noise in the town.

(B) Noise of a character intensity and duration as to be detrimental to the life or health of any individual is prohibited.

(Prior Code, § K-II-1) Penalty, see § 91.02(D)

§ 91.02 NOISES EXPRESSLY PROHIBITED.

(A) Unnecessary noise. In order to maintain peace and quiet at all times, and to keep the residents of the town free from disturbance by loud noises, it shall be unlawful for any person to create or assist in creating, permit, continue or continue to permit any unreasonably loud, disturbing and unnecessary noise, sound or utterance of a character, intensity or duration as to be detrimental to the peace, repose or health of any individual in the town.

(B) Noises expressly prohibited.

(1) The sounding of any horn, gong, siren or signal device on any automobile, motorcycle, bus or other vehicle while not in motion, except as a danger signal if another vehicle is approaching apparently out of control, or if in motion, only as a danger signal, the creation, by means of any such signal device, of any unreasonably loud and harsh sound, and the sounding of the device for an unnecessary and unreasonable period except upon any police, fire or other emergency vehicle.

(2) The keeping of any animal, including but not limited to dogs, cats and/or birds, which habitually and regularly barks, howls, whines, cries, or mews in an excessive manner (EXCESSIVE to be defined as one or more times per minute, each minute, during any one or more continuous ten-minute period) so as to result in the documented annoyance to neighboring residents and which interferes with the reasonable use and enjoyment of the premises occupied by such residents.

(3) The use of any automobile, motorcycle or other vehicle so out of repair, so loaded or in a manner so as to create loud or unnecessary grating, grinding, rattling or other noise.

(4) The blowing of any steam whistle attached to any stationary boiler, except to give notice of time to begin work or stop work or as a warning of danger.

(5) The discharge into the open air of the exhaust of any steam engines, stationary internal combustion engine or motor vehicle, except through a muffler or other device which will effectively prevent loud or explosive noises therefrom.

(6) The use of any mechanical device operated by compressed air, unless the noise created thereby is effectively muffled and reduced.

(7) The erection (including excavation), demolition, alteration or repair of any building in a residential or business district other than between the hours of 7:00 a.m. and 6:00 p.m. on weekdays, 8:00 a.m. and 6:00 p.m. on Saturdays and 1:00 p.m. and 5:00 p.m. on Sundays for which building permits have been issued or operations not requiring permits, provided all equipment is operated according to manufacturer's specifications and with all standard equipment manufacturers' mufflers and noise reducing equipment in use and in proper operating condition.

(8) The creation of any excessive noise on any street adjacent to any school, institution of learning, library, church, sanitarium or court while same is in session, or adjacent to any hospital, which unreasonably interferes with the working of the institution.

(9) The creation of loud and excessive noise in connection with loading or unloading any vehicle, or by opening and destruction of boxes, bales, crates and containers.

(10) The sounding of any bell or gong attached to any building or premises which disturbs the quiet or repose of any persons in the vicinity thereof, excluding churches using bells and/or for the purpose of calling to service and the local government using chimes and carillon for its clock.

(11) The shouting and crying of peddlers, barkers, hawkers and vendors which disturbs the quiet or repose of persons in the vicinity thereof.

(12) The use of any drum, loud speaker or other instrument or device for the purpose of attracting attention by creation of noise to any performance, show, lecture or public speaking or to any sale, display or advertisement of merchandise, except by specific permit granted by the Town Manager or his or her designee.

(13) The use of any mechanical loud speakers or amplifiers affixed to any vehicle, buildings or other structure or property for advertising or for other purposes except by specific permit granted by the Town Manager or his or her designee.

(14) The firing of any squibs, fire crackers, gun powder or other combustible material in the streets or elsewhere for the purpose of making noise or disturbance except by specific permit granted by the Town Manager or his or her designee.

(15) The conducting, operating or maintaining of any garage or filling station in any residential district or business district so as to cause loud or offensive noises to be emitted therefrom between the hours of 9:00 p.m. and 7:00 a.m.

(16) The use or operation of any musical instrument, phonograph, radio, loudspeaker or any other instrument or sound amplifying device so loudly as to disturb persons in the vicinity thereof shall be unlawful, except for the below days, times, and decibel levels.

(a) Mondays – Thursdays, a maximum of 80 db(A) shall not be exceeded between the hours of 6:00 p.m. and 9:00 p.m. At all other times, a maximum of 60 db(A) shall not be exceed.

(b) Friday – Saturday, a maximum of 80 db(A) shall not be exceeded between the hours of 2:00 p.m. and 11:00 p.m. At all other times, a maximum of 60 db(A) shall not be exceeded.

(c) Sundays, a maximum of 80 db(A) shall not be exceeded between the hours of 1:00 p.m. and 6:00 p.m. At all other times, a maximum of 60 db(A) shall not be exceeded.

(d) Measurements will be made at a minimum distance of ten feet from inside the property line of the complainant or ten feet from outside the property line of the property from which the noise is emanating.

(e) All measurements will be made using an A-weighted decibel meter at peak level over a 30-second period of time.

(f) If the Chief of Police or his or her designee determines that any property owner is violating the above provided for maximum decibel level, a written warning shall be issued

(g) If within six (6) months of the first warning being issued for a violation of the above, the Chief of Police or his or her designee shall issue a state uniform citation for the violation of the Town of Dallas noise ordinance.

(C) Exemptions. The following are exempted from the regulations set forth above:

(1) Noises or sounds emanating from scheduled outdoor athletic events;

(2) Noises or sounds of safety signals, warning devices, church or school bells. For purposes of this division, the term SCHOOL AND CHURCH BELLS shall include electronic devices or artificial sound reproduction systems intended to sound like bells;

(3) Noises or sounds emanating from any authorized emergency or public safety vehicle; and

(4) Noises or sounds emanating from parades, street fairs, festivals, sporting events, or similar events which are conducted or sponsored by the town.

(D) Penalties. Unless otherwise prohibited through North Carolina General Statute, any person, firm or corporation violating any of the provisions of any section or division of this code of ordinances for which no other penalty is provided, or failing or neglecting or refusing to comply with same, shall, upon conviction, be guilty of a Class 3 misdemeanor and subject to a fine not to exceed \$500 and/or, when permitted by general statute and/or by a finding of criminal contempt for violation of a Court's previous order related to the same, imprisonment not to exceed 30 days, and each day that any of the provisions of this code of ordinances are violated shall constitute a separate offense.

(Prior Code, § K-II-2) (Ord. passed 6-11-1985; Ord. passed 3-14-2000; Ord. passed 10-8-2013; Ord. passed 6-10-2014)

TOWN OF DALLAS, NORTH CAROLINA

REQUEST FOR BOARD ACTION

DESCRIPTION: Personnel Policy Approval

AGENDA ITEM NO. 8C

MEETING DATE: 2/11/2025

BACKGROUND INFORMATION:

The Administration/Personnel sub-committee of the Board of Aldermen met on October 12, 2023 to discuss employee compensation and ways to ensure that employee compensation is appropriate. In order to ensure that the Town's salary structure, job descriptions, and Personnel Policy are up to date, the Committee is recommending that a salary study be done that will also include updating job descriptions and the Personnel Policy. The study will be conducted by The MAPS Group and can be accomplished in time to make necessary adjustments in the upcoming FY2024/25 budget year.

The Salary Study was completed in July 2024 and now we are at the last phase of this study with updating our personnel policy. At the November 26th work session, the policy was discussed only in regards to changing the grievance officer. After further investigation, the Town Manager would like to be the grievance officer, reflected in the policy, instead of the Mayor going forward.

Also, in our previous policy, Department Heads were to be on a twelve-month probationary period. In the new policy, we'd like to have the department heads on a six-month probationary period like regular employees with the exception that the Manager can extend the probationary period to another six months if they deem it necessary.

MANAGER RECOMMENDATION: Adopt the newly updated Personnel Policy

BOARD ACTION TAKEN: