

Jim Palenick

From: Jim Palenick [jpalenick@dallasnc.net]
ent: Friday, October 26, 2012 11:35 AM
o: 'Rick Coleman'; 'Martin, Scott'; 'huggybarber@att.net'; 'hoylewithers@yahoo.com'; 'JOHN BEATY'; 'ronniemorrow@att.net'
Cc: 'Maria Stroupe'; 'Doug Huffman'; 'David Kahler'; 'Steve Lambert'; 'Gary Buckner'; 'A Martin'; 'Bill Trudnak'
Subject: Town Manager's Weekly Report

Mayor & Board of Aldermen:

Please accept the following as the **Town Manager's Report; for the Week-ended Friday, October 26th, 2012.**

- We met this week with Mike Manis and James Luster of Centralina COG to review the proposed agreement for CDBG Grant management and administration services and finalized the terms and conditions consistent with the Grant agreement and the Budget. As a result, you will see the agreement as an action item for approval on the November 13th Board Meeting agenda. In essence, virtually all tasks associated with the administration and compliance reporting for the Grant will be handled by Mr. Luster on the Town's behalf at a total cost of \$68,000. Mr. Luster is well-respected by the Commerce Department for his lengthy track-record with successful CDBG Compliance work and will serve us well.
- We also met this week with our Commerce Department Representative (Susan Nolan) to go over all the details of and requirements for Grant compliance and the successful draw-down and use of the CDBG funds. Mr. Luster participated and has already begun preparing for our environmental assessment and other funding conditions.
- Further, Maria and I met with Jeremy, Doug, and Andrew Carter of DEC Associates (our Financial consultants for the debt issuance on the Water Project) to chart the course for all the necessary financial research and preparation which will be pursued prior to The first-quarter-2013 issuance of the tax-exempt municipal debt required to finance the Non-CDBG, 3-phase portion of the Water Project.
- On Monday and Tuesday I attended the North Carolina League of Municipalities annual Conference held in Charlotte and heard a number of updates on important issues facing North Carolina Municipalities. We also heard presentations by the candidates for Governor, Lt. Governor, and Treasurer and heard from outgoing House Speaker Hackney about expectations for the upcoming session of the General Assembly.
- At the Franklin Gym, all parking lot paving, striping, concrete sidewalk, and parking-block installation is now fully complete. The bathroom plumbing rough-ins were completed and passed inspection; concrete floors re-poured; and framing and tile-work begun. All work remains on schedule.
- Also, the NCDOT sidewalk-contractors began sidewalk installation this week on the project from Ingles to Gaston College, beginning on the Gaston College end and working East. They have been aggressive in their pace and should, weather permitting, have no difficulty in meeting their November 15th deadline.
- The new swing-sets for the Gym play area, and play-structure for Cloninger Park were delivered this week. Once a time is arranged for the Gametime representative to travel to our site to supervise the installation by Town Crews, that work will commence. We should also be getting delivery of the Jagers Park Play structure soon as well.
- The new electric Department Bucket truck is scheduled to arrive sometime today (Friday) and arrangements have been made to have it secured within the Public Works yard/lot area.
- We have been working to complete the tree-trimming bid solicitation and hope to get it out on the street sometime next week. It will look very similar to the last effort, continuing with the sequential, area-by-area, phased approach to town-wide trimming and maintenance, but will also ask for multi-year as well as single-year bids – allowing the possibility for a multi-year award if the Board so chooses.
- Some of you may recall that there was a complaint this Summer, from a resident on Hoke street about a tree irreparably damaged from trimming activity, and a corresponding request that it now be removed in its entirety. Those resident-complainants have finally signed the Town release form and formally identified the tree so we

have solicited multiple bids for the work and will be completing it as soon as all bids are returned; we identify the low bidder; and authorization is given to proceed – this could occur next week.

- We have been working with NCDENR, Duke Energy, and our Electric Consultant to potentially “reclassify” the use of our generators, and in so doing “push-back” the mandate for installation of emission “scrubbers” from this Budget year to Fiscal-year 2017. We are quite optimistic at this point and should know soon. If we achieve this reclassification, we will avoid the \$80,000 cost in this year’s Electric Budget freeing up those funds for other local-priority needs.
- Finally, I was informed this week that I have been selected as one of three (3) “finalists” for the position of City Manager of Pueblo, Colorado, a City of 106,000 population South of Colorado Springs. I will be traveling there for final interviews in mid-November – they have not, as of yet, set the exact dates and times, but I will get you all that information as soon as I have it. If I were to be successful with this, or any, job-search opportunity, I will provide no less than a full month notice and continuation of my duties; and would further be available thereafter by phone or e-mail to whatever extent necessary to ensure a smooth and complete transition. You all have been exceptionally gracious to me and I will do whatever it takes, for as long as it takes, to make sure everything is being covered, managed, and accounted for upon my final departure.

Thank You,

Jim Palenick
Interim Town Manager

Jim Palenick

From: Doug Huffman [dhuffman@dallasnc.net]
ent: Thursday, October 25, 2012 3:40 PM
ro: 'Jim Palenick'

Jim,

Items of interest for the week for The Electrical Dept.

1 Our new Bucket Truck is on its way and to be here sometime Friday, arrangements to receive it have been made and secure it in our lot.

2 I have called on five different Tree contractors to give us a estimate at the 106 Hoke Dr. job and this process will move swiftly now as I have received notification of the customer signing and returning the release to us.

3 As we spoke earlier this week, Dec 12th we will hopefully hear the ruling from DENR and Duke Energy as to the hopeful reclassification of our generators to move back the date of the Scrubber installation to 2017. This will be a impact to our Budget that may help us in other categories that have surprised me to already be over budget for this year.

4 Both of our Line Technicians took their second of four placement tests this week in the Lineman Career Development Program. They will take these tests until they fail, and afterwards we will complete their training as needed.

5 The Tree RFP will be hopefully, upon your approval, will be going out next week to be bid on.

Doug Huffman

Electrical Director

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