

Jim Palenick

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Sent: Friday, August 15, 2014 12:44 PM
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Subject: Town Manager's Weekly Report ^{#36}

Mayor & Board of Aldermen(Women):

Please accept the following as the **Town Manager's Weekly Report** for the Week-ended, Friday, August 15, 2014.

- We held the pre-construction meeting for the Jagers Park project with our contractor, Tarpon construction, on Wednesday and reviewed all of the installation and coordination items, as well as doing an on-site walk-through. They have already mobilized to the site and pavement demolition is underway. The Park will be closed to public use during the construction work to insure safety for both the contractors and the public. The Town's electric and tree crews will be assisting with some required tree removal and trimming as well as ballfield lighting and court lighting installations. We will also be running electric to the picnic shelter and purchasing much of the specified equipment for actual installation by Tarpon. This work will remain ongoing for several months.
- The pre-construction meeting for the final phase (Phase IV) of the water-line replacement project will be held on Friday morning next week with the low-bid firm, Ralph Hodge Construction. Mobilization and construction commencement will then occur promptly thereafter. You will note that this is the CDBG-Grant –funded phase and that is why it has taken so much longer to get underway than the remaining three phases, which are now all nearly complete. This last phase will be complete by Spring, 2015 to fully wrap-up the overall project.
- The Police Chief has identified and selected a candidate for hiring into the Detective position being created by the retirement of Lee Stoneburner, and will be making a tentative offer of hire (contingent on successful background investigation and drug test) today. Assuming all goes well, our new detective will then begin his duties close to, or within a short period following, Detective Stoneburner's final day before retirement.
- We met with the President of Lake Norman Benefits, our health insurance provider, this week to finalize the details of the new "wellness program" we hope to roll-out to employees in the next several weeks. We will be offering a number of pro-active opportunities for employee access to both free screenings and baseline health risk assessments as well as information on eating healthy; exercising regularly and responsibly; and, pursuing a healthy life-style. There will also be incentives built in to the program to encourage participation and success. Stay tuned for the complete announcement.
- Consistent with the approved budget, we have ordered an additional roll-off container for our drop-off recycling station to add capacity to what is becoming an ever-more popular community resource. Specifically, this bin will be for paper and cardboard, designed with smaller "slit" openings –requiring users to flatten the cardboard first rather than taking up all the space by discarding "un-flattened" boxes. Then, the bin currently being used for paper and cardboard will be switched to additional capacity for plastics; which we are finding is filling up faster than we can get County crews to remove.

Thank you,

James M. (Jim) Palenick
Interim Town Manager

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