

## Jim Palenick

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**From:** Jim Palenick <jpalenick@dallasnc.net>  
**Sent:** Thursday, February 19, 2015 4:54 PM  
**To:** 'Rick Coleman'; 'ronniemorrow@att.net'; 'huggybarber@att.net';  
'hoylewithers@yahoo.com'; 'jjerry2@att.net'; 'sdmaker@gmail.com'  
**Cc:** 'mstroupe@dallasnc.net'; 'gbuckner@dallasnc.net'; 'Doug Huffman'; 'Steve Lambert'; 'J Kiser'; 'Bill Trudnak'; 'A Martin'; 'J. Thomas Hunn'; 'kcarter@dallasnc.net'  
**Subject:** Town Manager's Weekly Report (#110)

Mayor & Board of Aldermen(Women):

Please accept the following as the **Town Manager's Weekly Report for the Week-ended, Friday, February 20, 2015.**

- The Museum Representatives have informed me that the Opera Carolina presentation at the Courthouse (Friday night) is essentially "sold-out", with some 150+ seats booked. It should be a great showcase for the building and an opportunity to see how the acoustics function with a large crowd and professional entertainment.
- Speaking of the Courthouse, we have now received the final billing from our Architect, Ellen Harris, for project over-sight and the only remaining issue is to finalize the last pay-out based on some remaining painting & fit-n-finish items, for which we are still holding \$27,000 in retainage. No release of any portions of those funds will occur unless and until a final walk-through and negotiation is conducted to agree on final resolution. In the meantime we are of course subject to the new Agreement with the Museum for ongoing use and operations.
- One of the things we will be doing soon, which we need for the Courthouse operations, is to bid out the Town's cleaning needs. We plan to bundle the necessary work for the Town Hall, Civic Building, Police Department, and Courthouse together as a single contract bid and will hopefully get more competitive pricing as a result. We hope to get such bid spec's out soon.
- The update of our web-site has gotten behind, so we have prompted our new web-builder/host to prioritize and re-focus their efforts to finish up and get us back on-line. Hopefully we can accomplish this soon and begin adding content, updates and new opportunities for engagement and interaction. Our new Deputy Town Clerk/Admin. Assistant will be assigned much of the Web-maintenance and updating tasks.
- Packets for the February 24<sup>th</sup> Work Session went out earlier this week. Please note that we are planning on conducting a (closed) Executive Session to conclude the Meeting, so, as such the Meeting will actually be posted as a Regular Board Meeting even though no action is to be taken and it will function as a Work Session. The reason for this is that in order to have an "Executive Session", it must be entered by action of the Board at a "Regular Meeting" posted and open to the public.

Thank You,

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