

## Jim Palenick

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**From:** Jim Palenick <jpalenick@dallasnc.net>  
**Int:** Friday, February 13, 2015 3:12 PM  
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**Subject:** Town Manager's Weekly report (#109)

Mayor & Board of Aldermen:

Please accept the following as the **Town Manager's Weekly Report for the Week-ended Friday, February 13, 2015.**

- Please note that we will be holding a Board Work Session on Tuesday, February 24<sup>th</sup>, beginning at 5:00 p.m., and I will be sending out the Agenda for that Meeting sometime later next week. As to items of discussion, we will be addressing the current 4-day work week assigned to Electric and Public Works employees to see if there is a desire to change back to the more-traditional 5-day week, beginning with the new fiscal year starting July 1<sup>st</sup>; we will also look at the now-eliminated privilege license system, to see if they're might be alternatives for the revenue and information lost; we will talk about a possible "Food Truck Ordinance"; and, we may go into Executive session to discuss possible litigation (nativity scene) and/or real estate negotiations (Stroupe property). For the Executive Session, we will need to post the Meeting as a Regular Open Meeting, in order to then retire to the closed, "Executive Session". This can be done at the end of the Meeting.
- I didn't realize it the last time the question was posed about the Town Meeting to present the results of the Gaston County property tax reappraisal, but such a Meeting is scheduled for Dallas, and it is **Tuesday, February 17<sup>th</sup> in the Courthouse, beginning at 7:00 p.m.** As such, please let anyone and everyone know so that if they do have questions they can attend.
- We are still waiting for the engineer-certified drawings of the picnic shelter, in order to apply for and receive the building permit to complete the Jagers Park improvement project – this should be forthcoming at any time. Once in-hand, Tarpon construction will complete the erection of the shelter and installation of the bbq grills and Town forces will install the picnic tables and trash receptacles. Thereafter Tarpon will finalize any clean-up and remaining punch-list items and then we will look to close-out the project and draw down the \$63,808 in PARTF grant funds from the State.
- We are also continuing to finish up all of the remaining service installations, clean-up and punch-list items on each of the four phases of the water-line reconstruction project and expect to have all the work complete by March 15<sup>th</sup>, which is the hard deadline for close-out of the CDBG (Phase IV) portion of the work.
- The Board of the Gaston County Museum of Art & History have now approved the Management Agreement for the Courthouse (as adopted by the Board of Aldermen) and, as such, will be getting us a signed copy of the Agreement for our records. So, we will begin the transition to management by Museum Staff beginning next week. We are, however still working through the final punch-list with Rehab Builders and have with-held approximately \$27,000 in retainage to assure satisfactory completion. At this point, the painting of the cast-iron stair railings are still in dispute, and the shutter installation and proper painting, along with a few other minor matters remain to be resolved. Our hope is that final resolution can be achieved over the next two weeks at maximum.

- The open position of tree-trimmer/landscaper (Electric Dep't tree crew) has been re-filled and our new employee will begin duty on Monday. The two open police patrol officer positions have also been re-filled, and those officers will begin following the receipt of satisfactory drug-test results and state authorization. As such, there remain no current employment openings with the Town.

Thank You,

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