

MINUTES FOR BOARD OF ALDERMEN SPECIAL MEETING
June 28th, 2011
6:00 PM

The following elected officials were present: Mayor Coleman, Alderman Friday, Alderman Huggins, and Alderman Withers. Aldermen Beaty and Martin were absent.

The following staff members were present: Ed Munn, Interim Town Manager; Maria Stroupe, Administrative Services Director; Pennie Thrower, Town Attorney; and Gary Buckner, Police Chief. Bill Trudnak, Public Works Director; Doug Huffman, Electrical Director; David Kahler, Community Development Director; Anne Martin, Recreation Director; and Steve Lambert, Fire Chief were absent.

The Mayor called the meeting to order at 6:00 pm.

Mayor Coleman opened with the Pledge of Allegiance to the Flag. The Mayor asked if there were any additions or deletions to the agenda. There were no additions or deletions.

Recognition of Citizens:

There were no citizens wishing to be recognized

Old Business:

Item 5-A, was proposed budget amendments to the Electric and Stormwater Funds. Based on activity throughout the budget year, two budget amendments need to be made to reflect unexpected activity in the Electric and Stormwater Funds. In the Electric Fund, an amendment is presented raising the revenues and expenditures by \$250,000. (Exhibit A) This is reflective of a rate change initiated mid-year by Duke Energy. In the Stormwater Fund, an amendment is presented lowering the revenues and expenditures by \$14,450. (Exhibit B) There was a project budgeted that was not completed, as Gaston County will now be leading that project. There was a transfer budgeted from the Electric Fund that is no longer needed, since the scope of the project has changed. These amendments require Board approval, as they involved changing both the revenue and expenditure original budget amounts. Mr. Friday made a motion to approve the amendments as presented, seconded by Mr. Withers, and carried unanimously.

Item 5-B, was approval of the 2011/2012 Annual Budget. The 2011/2012 Annual Budget has been submitted and advertised as required by State Statute. The Budget Ordinance is based on the line item budget charts for each fund and department reviewed by the Board at the June 14th Public Hearing. (Exhibit C) Mr. Friday made a motion to approve the 2011/2012 Annual Budget as presented, seconded by Mr. Withers, and carried unanimously.

Item 6, was a manager's report from Mr. Ed Munn, Interim Town Manager.

Mayor Coleman announced that the Grand Opening Ceremony for the New Police Department Building would be held on Sunday, July 31, 2011 at 2:00 pm.

Mr. Huggins made a motion to adjourn, seconded by Mr. Friday, and carried unanimously.
(6:44)

Rick Coleman, Mayor

Maria Stroupe, Town Clerk

EXHIBIT A(1)

Town of Dallas
Budget Amendment

Date: June 28, 2011

Action: Electric Budget Amendment

Purpose: To Increase Electric Revenue by \$250,000

Number: _____

Fund	Dept	Line Item	Item Description	Original Amount	Amended Amount	Difference
30	3750	0000	Electrical Charge Revenue	\$5,740,000	\$5,990,000	\$250,000

Totals \$5,740,000 \$5,990,000 \$250,000

Approval Signature
(Town Manager or Administrative Services Director)

Town of Dallas
Budget Amendment

Date: June 28, 2011Action: Electric Budget AmendmentPurpose: To Increase Electric Expenditures by \$250,000

Number: _____

Fund	Dept	Line Item	Item Description	Original Amount	Amended Amount	Difference
30	8500	0200	Salaries	\$503,718	\$518,718	\$15,000
30	8500	0202	Overtime	\$25,000	\$18,000	(\$7,000)
30	8500	0270	Group Insurance	\$88,840	\$91,840	\$3,000
30	8500	1100	Telephone	\$36,000	\$39,500	\$3,500
30	8500	1110	Postage	\$12,000	\$12,200	\$200
30	8500	1111	Freight/Fuel Charges	\$1,200	\$2,000	\$800
30	8500	1200	Printing	\$3,500	\$2,500	(\$1,000)
30	8500	1400	Travel and Training	\$5,000	\$7,000	\$2,000
30	8500	1570	Maint & Rep: Warehouse	\$15,000	\$19,000	\$4,000
30	8500	1650	Maint & Rep: Substation	\$12,000	\$6,000	(\$6,000)
30	8500	1651	Maint & Rep: SCADA	\$15,000	\$7,000	(\$8,000)
30	8500	1663	Maint & Rep: Wire, Cable, etc	\$40,000	\$30,000	(\$10,000)
30	8500	1700	Maint & Rep: Vehicles	\$25,000	\$20,000	(\$5,000)
30	8500	3314	Supplies: Decorative Lights	\$13,000	\$8,000	(\$5,000)
30	8500	3350	General Supplies & Materials	\$30,000	\$25,000	(\$5,000)
30	8500	3600	Uniforms	\$4,000	\$5,000	\$1,000
30	8500	4000	Electric Sales Tax	\$95,000	\$119,000	\$24,000
30	8500	4501	Contract Svc: Maintenance	\$6,500	\$1,500	(\$5,000)
30	8500	4508	Contract Svc: Outside Help	\$40,000	\$5,000	(\$35,000)
30	8500	4515	Contract Svc: Generator	\$14,700	\$10,000	(\$4,700)
30	8500	4820	Electrical Charge	\$3,616,845	\$4,172,604	\$555,759
30	8500	5300	Dues & Subscriptions	\$22,000	\$9,000	(\$13,000)
30	8500	5730	Disposal of PCB Material	\$2,000	\$19,000	\$17,000
30	8500	6100	EECBG - ARRA Purchases	\$0	\$8,000	\$8,000
30	8500	6400	Insurance & Bonds	\$88,000	\$58,000	(\$30,000)
30	8500	7304	Cap Outlay: Light Fixtures	\$25,000	\$0	(\$25,000)
30	8500	7306	Cap Outlay: Meter/Transform	\$70,000	\$106,000	\$36,000
30	8500	7309	Cap Outlay: Wire, Cable, etc	\$57,000	\$37,000	(\$20,000)
30	8500	7310	Cap Outlay: Hardware	\$30,000	\$5,000	(\$25,000)
30	8500	7311	Cap Outlay: SCADA	\$2,500	\$0	(\$2,500)

Town of Dallas
Budget Amendment

Date: June 28, 2011

Action: Electric Budget Amendment

Purpose: To Increase Electric Expenditures by \$250,000

Number: _____

Fund	Dept	Line Item	Item Description	Original Amount	Amended Amount	Difference
30	8500	7400	Cap Outlay: Equipment	\$0	\$87,000	\$87,000
30	8500	7410	Cap Outlay: Lease Purchase	\$60,000	\$17,000	(\$43,000)
30	8500	9030	Contrib to Stormwater	\$22,407	\$0	(\$22,407)
30	8500	9040	Contrib to Cap Reserve	\$234,652	\$0	(\$234,652)
Totals				\$5,215,862	\$5,465,862	\$250,000

 Approval Signature
 (Town Manager or Administrative Services Director)

Town of Dallas
Budget Amendment

Date: June 28, 2011

Action: Stormwater Budget Amendment

Purpose: To Reduce Stormwater Revenue by \$14,450

Number: _____

Fund	Dept	Line Item	Item Description	Original Amount	Amended Amount	Difference
40	3900	0000	Contribution From Electric	\$22,407	\$0	(\$22,407)
40	3999	0000	Fund Balance Appropriated	\$12,000	\$19,957	\$7,957

Totals	\$34,407	\$19,957	(\$14,450)
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Approval Signature
(Town Manager or Administrative Services Director)

Town of Dallas
Budget Amendment

Date: June 28, 2011

Action: Stormwater Budget Amendment

Purpose: To Reduce Stormwater Expenditures by \$14,450

Number: _____

Fund	Dept	Line Item	Item Description	Original Amount	Amended Amount	Difference
40	7100	0200	Salaries	\$27,712	\$31,712	\$4,000
40	7100	0220	401K Plan	\$1,209	\$1,309	\$100
40	7100	0260	Retirement	\$1,919	\$2,069	\$150
40	7100	0400	Professional Service	\$10,000	\$5,000	(\$5,000)
40	7100	1100	Telephone	\$1,300	\$1,650	\$350
40	7100	1111	Freight/Fuel Charges	\$0	\$50	\$50
40	7100	1400	Travel & Training	\$2,000	\$1,000	(\$1,000)
40	7100	1850	Maint & Rep: Storm Water Sys	\$27,000	\$13,900	(\$13,100)

	Totals	\$71,140	\$56,690	(\$14,450)
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Approval Signature
(Town Manager or Administrative Services Director)

2011-2012 FY BUDGET ORDINANCE

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF DALLAS, NORTH CAROLINA THAT:

SECTION 1: The schedules of expenditures listed in this ordinance are hereby appropriated for the operation and activities of the general town government for the fiscal year beginning July 1, 2011, and ending June 30, 2012, in accordance with the chart accounts heretofore established for the Town of Dallas.

Administration	\$ 241,763
Community Development	60,186
Building and Grounds	164,120
Police	1,086,373
Fire	334,414
Street	540,553
Recreation	208,646
Sanitation	<u>370,435</u>
	\$ 3,006,489

SECTION 2: The schedules of revenues listed in this ordinance are established as an estimate to be available for the General Fund for the fiscal year beginning July 1, 2011, and ending June 30, 2012.

Current Ad Valorem Taxes	\$ 930,000
Motor Vehicle Licenses	15,000
Privilege Licenses	8,500
Powell Bill Allocation	110,000
Interest Earnings: Powell Bill	200
Interest Earnings: General	6,500
Franchises Taxes	96,000
Telecommunications Sales Tax	72,000
Recreation Revenue	65,000
Gaston County Hold Harmless	237,626
Local Option Sales tax 1c	283,000
Garbage Collection Fee	263,000
Natural Gas Sales Tax	15,000
Zoning Fees	3,500
Fund Balance	300,263
Contribution from Electric Fund	550,000
Contribution from Water and Sewer	0
Contribution from Capital Reserve	0
Other	<u>50,900</u>
	\$ 3,006,489

SECTION 3: The schedules of expenditures listed in this ordinance are hereby appropriated for the operations of the Water and Sewer utilities for the fiscal year beginning July 1, 2011, and ending June 30, 2012, in accordance with the chart accounts heretofore established for the Town of Dallas.

Water and Sewer Operations:	\$ 1,386,223
Water Plant:	507,687
Sewer Plant:	<u>425,538</u>
TOTAL WATER AND SEWER:	\$2,319,447

SECTION 4: The schedule of revenues listed in this ordinance are established as an estimate to be available in the Water and Sewer Fund for the fiscal year beginning July 1, 2011, and ending June 30, 2012. Rate Schedules 1-W, 2-W, 3-W and 4-W effective on July 1, 2011 are hereby adopted.

Water Revenue	\$ 1,444,717
Sewer Revenue	720,430
Other	2,000
Late Charge	70,000
Water Taps	10,000
Sewer Taps	7,500
Antenna Lease	64,800
Fund Balance	<u>0</u>
	\$2,319,447

SECTION 5: The schedule of expenditures listed in this ordinance are hereby appropriated for the operation of the Electric utility for the fiscal year beginning July 1, 2011, and ending June 30, 2012, in accordance with the chart accounts heretofore established for the Town of Dallas.

Electrical	<u>\$7,117,866</u>
	\$7,117,866

SECTION 6: The schedule of revenues listed in this ordinance are established as an estimate to be available for the Electric Fund for the fiscal year beginning July 1, 2011, and ending June 30, 2012.

Electric Charge	\$ 6,314,000
Sales Tax on Power Bills	190,000
T-2 Light Charges	118,000
Service Charge	55,000
Electric Charge from Other Departments (reimbursement)	140,000
Other	35,320
Prior Year Surplus	<u>265,546</u>
	\$7,117,866

SECTION 7: The schedule of expenditures listed in this ordinance are hereby appropriated for the operation of the Capital Reserve for the fiscal year beginning July 1, 2011, and ending June 30, 2012, in accordance with the chart accounts heretofore established for the Town of Dallas.

Prior Year Balance	\$124,182
Deduction to Police Building Construction Fund	(75,000)
Deduction to Electric Fund (Fiber)	<u>(27,000)</u>
	\$ 22,182

EXHIBIT C(3)

SECTION 8: The schedule of revenues listed in this ordinance are established as an estimate to be available for the Capital Reserve Fund for the fiscal year beginning July 1, 2011, and ending June 30, 2012.

Contribution from General Fund	0
Contribution from Electric Fund	0
Contribution from Water & Sewer Fund	<u>\$90,842</u>
	\$90,842

SECTION 9: The schedule of expenditures listed in this ordinance are hereby appropriated for the operation of the Storm Water Management utility for the fiscal year beginning July 1, 2011, and ending June 30, 2012, in accordance with the chart accounts heretofore established for the Town of Dallas.

Storm Water Operation	<u>\$69,730</u>
	\$69,730

SECTION 10: The schedule of revenues listed in this ordinance are established as an estimate to be available for the Capital Reserve Fund for the fiscal year beginning July 1, 2011, and ending June 30, 2012.

Storm Water Charge	\$ 52,000
Other	<u>17,730</u>
	\$ 69,730

SECTION 11: There is hereby levied a tax at the rate of thirty-eight cents (\$0.38) per one hundred dollars (\$100) assessed valuation of property listed for Taxes as of January 1, 2011, for the purpose of raising the revenue listed as "Current Ad Valorem Taxes" and "Vehicle Taxes" in the General Fund. The County of Gaston shall collect these taxes for the Town. In addition, the Motor Vehicle Tag License fee remains at \$5.00 per vehicle.

SECTION 12: That the garbage collection shall be set in accordance with the duly adopted fee schedule for the Town of Dallas.

SECTION 13: That the local sales tax shall be used in the General Fund.

SECTION 14: To allow the Finance Officer to make line item adjustments within the funds. Any transfer of money between funds shall be accomplished by the Board's authorization only. The 2011-2012 Fiscal Year Budget hereby establishes funds and departments as shown in Budget Document.

SECTION 15: Copies of this Budget Ordinance, with detail fund and department accounts, shall be furnished to the Town Clerk, to the Board of Aldermen, and to the Finance/Budget Officer of this Town to be kept by them for their direction on disbursement of funds:

SECTION 16: That a public hearing was held on June 14, 2011, at 6:00 p.m. in the Community Room of the Town's Fire Department Building.

Motion by Alderman _____ to adopt the 2011-2012 Fiscal Year Budget Ordinance. Seconded by Alderman _____ and carried by the following vote:

Ayes: Aldermen:

Nays: Aldermen:

Adopted this 28nd day of June, 2011.

Mayor Rick Coleman

Attested:

Maria Stroupe, Town Clerk

PROPOSED WATER/SEWER MAINTENANCE FEE

Water Inside Resident	\$3.00
Water Outside Resident	\$6.00
Water Inside Commercial	\$6.00
Water Outside Commercial	\$12.00
Irrigation Inside	\$6.00
Irrigation Outside	\$12.00

Sewer Inside Resident	\$3.00
Sewer Outside Resident	\$6.00
Sewer Inside Commercial	\$6.00
Sewer Outside Commercial	\$12.00

TOWN OF DALLAS MAINTENANCE APPROX. COST

Water/Sewer Distribution & Collections	\$125,000.00
Water Plant	\$63,000.00
Sewer Plant	\$67,000.00

TOTAL YEARLY \$255,000.00

REVENUES FROM PROPOSED FEE

Water/Sewer Inside Resident	\$10,338.00
Water Sewer Outside Resident	\$7,608.00
Irrigation	\$138.00
Water/Sewer Commercial Inside	\$2,316.00
Water/Sewer Commercial Outside	\$1,056.00

TOTAL MONTHLY \$21,505.00
 TOTAL YEARLY \$258,072.00

Privilege License Amendments
Effective July 1, 2011

Annual Business License: \$60.00 (previously \$50.00)

Special Event Vendor Permit: \$20.00 (previously \$5.00)